

CAREER SERVICES
POSITION POSTING REQUEST

Employer Date

Organization Name: _____ Phone: _____

Contact Person: _____ Title: _____

Email: _____ Fax: _____

Address: _____

City: _____ State: _____ Zip: _____

Position Date

Job / Position Title: _____ Reports to: _____

(Note Position)

Degree Area of Concentration _____

Position Type: Internship Part-time Position Full-time Position

Total number of hours per week: _____ S

Is
