2020-21 Academic CATALOG

Preface

While the Southern State Community College Catalog is intended to be a fair summary of certain matters of interest to students, its readers should be aware 1) that this catalog is not intended to be a complete statement of all procedures, policies, rules, and regulations by which the College is operated, and 2) that the College reserves the right to change, without notice, any academic or other requirements, course offerings,

Message from the President

By choosing Southern State Community College, you have made the right choice. Our vision for the College is quite

General Information

General Information

Accreditation

- Southern State Community College is accredited by the Higher Learning Commission. [230 South LaSalle Street, Suite 7-500, Chicago, IL 60604 | 800.621.7440]
- The Associate Degree Nursing Program is accredited by the Accreditation Commission for Education in Nursing, Inc., [3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326, (404) 975-5000] and has full approval by the Ohio Board of Nursing [77 South High Street, Suite 660, Columbus, Ohio 43215-3947, (614) 466-3947].
- The Southern State Community College Medical $VVLVWLQJ 7HFKQRORJ\ &HUWLÀFDWH LV DFFUHGLWHG E\ the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of Medical Assisting Education Review Board (MAERB). Commission on Accreditation of Allied Health Education Programs | 25400 U.S. Highway 19 North, Suite 158 Clearwater, FL 33763, (727) 210-2350
- The Practical Nursing program has the full approval of the Ohio Board of Nursing [77 South High Street, Suite 660, Columbus, Ohio 43215-3947, (614) 466-3947].
- The Respiratory Care program holds Continuing Accreditation from the Commission on Accreditation for Respiratory Care [1248 Harwood Road, Bedford, Texas 76021-4244, (817) 283-2835].

Background

Celebrating a progressive history dating back to 1975, Southern State Community College (SSCC) began as Southern State General and Technical College. With support from the University of Cincinnati's Board of Trustees, the College was operational and served a broad geographical district encompassing UC's Tri-County Academic Center in Macon. In 1977, the name RI WKH &ROOHJH ZDV RIÀFLDOO\ FKDQJHG WR 6RXWKHUQ 6WDWH Community College.

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Responding to Emergencies

$Q HPHUJHQF\ RQ FDPSXV KDV D YHU\ EURDG GHÀQLWLRQ It can be any event or situation requiring immediate action and which threatens the health, safety, security, or well-being of the campus community.

On campus emergency situations may include but are not limited to:

- Incidents of persons in extreme emotional distress
- Accidents involving personal injury and/or

Admission Procedures

Admission Procedures

3URVSHFWLYH VWXGHQWV ZLOO ÀQG D FRXUWHRXV SURIHVVLRQDO VWDII RI $GPLVVLRQV 5HSUHVHQWDWLYHV DW 6RXWKHUQ 6WDWH ZKR DUH ZLOOLQJ DQG DE-OH WR KHOS 7KH\ PD\ EH FRQ WDFWHG E\ SKRQH DW ([W RU E\ OHWWHU DGGUHVVHG WR $GPLVVLRQV 2IÀFH 6RXWKHUQ 6WDWH &RPPXQLW\ &ROOHJH +REDUW 'ULYH +LOOVERUR 2+

Admissions

6RXWKHUQ 6WDWH &RPPXQLW\ RUWHG LQVWLWXWLRQ $V HQUROOPHC IROORZLQJ LQGLYLGXDOV ZLOC RQ ‡ $Q\ JUDGXDWH RI DQ 2K UHVLGHQW RI 2KLR ‡ 2XW RI VWDWH VWXGHQ RP KLJK VFRRO QØ DFF $ 0 UDGXDWHG ITÀ L 0Pp€ € VW`WXGðð0À3 0 UDGXDWHG I 0@VWÄDðð€ L G I 0®0QLÑP

¹£€ 0À7KRRO ZKR LV ð0˜\ pŸA `XG V D LGHQW RI

2. High School Admission
   a. Early Admission

,Q UHFRJQLWLRQ RI WKH QHHG IRU DGYDQFHG HGXFDWLRQDO RSSRUWXQLWLHV IRU TXDOLÀHG KLJK VFKRRO VWXGHQWV 66&& RIIHUV HDUO\ DGPLVVLRQ WR VHOHFWHG VWXGHQWV ZKR FRPSOHWH WKH IROORZLQJ VWHSV

,Q RUGHU WR EH FRQVLGHUHG IRU HDUO\ DGPLVVLRQ D KLJK VFKRRO VWXGHQW PXVW

D 3UHVHQW HYLGHQFH RI KDYLQJ FRPSOHWHG WKH VRSKRPRUH \HDU RI KLJK VFKRRO

E 3URYLGH WKH &ROOHJH ZLWK D ZULWWHQ UHFRPPHQGDWLRQ IURP WKH KLJK VFKRRO SULQFLSDO RU JXLGDQFH FRXQVHORU LQGLFDWLQJ DSSURYDO RI WKH VWXGHQW·V VSHFLÀF SODQ RI DFWLRQ

F +DYH GHPRQVWUDWHG VXSHULRU RYHUDOO DFDGHPLF DFKLHYHPHQW DV HYLGHQFHG E\ D WUDQVFULSW ZKLFK PXVW DFFRPSDQ\ KLV KHU $SSOLFDWLRQ IRU (DUO\ $GPLVVLRQ

G 5HÁHFW D OHYHO RI SHUVRQDO DQG VRFLDO PDturLW\ ZKLFK ZRXOG PDNH LW SRVVLEOH IRU WKH VWXGHQW WR IXQFWLRQ DGHTXDWHO\ LQ D FROOHJH DWPRVSKHUH

$SSURYHG HDUO\ DGPLVVLRQ VWXGHQWV PD\ FDUU\ RQH FRXUVH HDFK VHPHVWHU GXULQJ WKH UHJXODU DFDGHPLF \HDU DQG D PD[LPXP RI RQH FRXUVH SHU WHUP IRU WKH 6XPPHU 6HPHVWHU

8QGHU FHUWDLQ FLUFXPVWDQFHV DUUDQJHPHQWV PD\ EH PDGH WR HQDEOH KLJK VFKRRO MXQLRUV RU VHQLRUV WR FDUU\ PRUH WKDQ RQH FRXUVH SHU WHUP 7KHVH DUUDQJHPHQWV PXVW EH DSSURYHG LQ DGYDQFH

$Q\ GHYLDWLRQV IURP WKH DERYH SURFHGXUHV P GĐ€ € €:î° PP IRU WKH 6XPPHU

7KH KLJKHU VFRUH IURP HLWKHU WHVW ZLOO EH XVHG IRU SODFHPHQW 6WXGHQWV PD\ QRW WDNH WKH SODFHPHQW WHVW DIWHU HQUROOLQJ LQ D FRXUVH RU VHTXHQFH IRU WKDW VXEMHFW RSPHQWDO LQ QDWXUH H[(1*/ WKH WLPH RI DGPLVVLRQ E\ WKH 5H 3ODFHPHQW WHVWV PD\ QRW EH XVHG DV D VXEVWLWXWH IRU SDVVLQJ GHYHORSPHQWDO FRXUVHV RI WKH JUDGHG FRXUVHV VKRZQ RQ WKH $SSOLFDWLRQ IRU $GPLVVL WR FKDQJH UHVLGHQF\ VWDWXV IRU UHJLVWHUV LPSURSHUO\ ZLWK UHVS UHTXLUHG WR SD\ WKH QRQ UHV

Selective Service Compliance

8QGHU WKH SURYLVLRQV RI 6HFWLRQ 5HYLVHG &RGH DOO PDOHV EHWZHHQ WKH DJHV RI DQG DWWHQGLQJ D VWDWH DVVLVWHG FROOHJH RU XQLYHUVLW DUH UHTXLUHG WR EH UHJLVWHUHG ZLWK WKH 6HOHFWLYH 6\VWHP RU EH FKDUJHG D WXLWLRQ VXUFKDUJH FKDUJHG QRQ UHVLGHQW VWXGHQWV H[HPSW IURP UHJLVWHULQJ RQ WKH EDVLV RQ D OLVW RI H[FHSWLRQV 6HOHFWLYH 6HUYLFH &RPSODQFH IRUPV DUH DYDLODEOH LQ WKH 5HFRUG

6WXGHQW &ODVVLÀFDWLRQ

- ‡)XOO WLPH VWXGHQW $ VWXGHQW ZKR LV HQUROOHG IRU RU PRUH FUHGLW KRXUV
- ‡ 7KUHH TXDUWHU WLPH VWXGHQW $ VWXGHQW ZKR LV HQUROOHG IRU FUHGLW KRXUV
- ‡ +DOI WLPH VWXGHQW $ VWXGHQW ZKR LV HQUROOHG IRU FUHGLW KRXUV
- ‡)UHVKPDQ $ VWXGHQW ZKR KDV HDUQHG FUHGLW KRXUV RU OHVV
- ‡ 6RSKRPRUH $ VWXGHQW ZKR KDV HDUQHG FUHGLW KRXUV RU PRUH

Student Resident Status

%HIRUH GHÀQLWLRQ $ VWXGHQW ZKR LV 5HVLGHQW IRU SXUSRVHV RI WKLV UXOH PHDQV D SHUVRQ ZKR LV HQUROOHG IRU PDLQWDLQV D WZHOYH PRQ 2KLR ZKR L WR YRWH LQ 2KLR DQG UHF DVVLVWDQFH DQG ZKR PDV OLDELOLW\ XQGHU VHFWLR &RGH SURYLGHG VXFK SHU

A) Intent and authority

RI WKH 2KLR

HSDUWPHQW RI 6WXGHQW

SURFXOGDWLQJ WKLV

WKH 6HOHFWLYH

6WXGHQW

KHUH QWKRVH \SHU

RI 2KLR RU SUHFUHGLWLQJ

WKH EHQHÀW &RPSODQW

7KLV ÀHOG LV GRSWHG SX RI WKH 5HYLVHG &RGH DQ FRQIHUUHG XSRQ WKH FKD 'HSDUWPHQW RI +LJKHU (G RI WKH 5HYLVHG &RG

´'HSHQGHQWµ VKDOO PHDQ D VWXGHQW ZKR VWXGHQW RI D SDU
ZDV FODLPHG DV D GHSHQGHQW RQ WKH ÀQDQFLDO UHFRUGV RI D S
8 6 &RGH VHFWLRQ GDWHG WKH ÀUVW GD\ RI D WHUP RI H
WKH ÀOHU·V LQWHUQDO UHYHQXH SURYLVLRQ RU UHJXODWLRQ VXVW
IRU WKH SUHYLRXV WD[\HDU DQG HVWDEOLVKHG GRPLFLOH LQ
´5HVLGHQF\ 2ÀFHUµ PHDQV WKH RIÀFHU RU HPSOR\HH WKDW JDLQL
SHUVRQV DW DQ LQVWLWXWLRQ RI KLJKHU HGXFDWLRQ UDWHV 'RF
HGXFDWLRQ WKDW KDV WKH UHVSRQVLELOLW\ WR GHWHUPLQH GRPLFLOH
GHWHUPLQLQJ UHVLGHQF\ RI EXVLQHVV HQWLWLHV DORQJ GRFXPH
WKLV UXOH a) $ VZRUQ VWDWHPHQW IURP WKH HP
´&RPPXQLW\ 6HUYLFH 3RVLWLRQµ KDV WKH PHDQLQJ UHSUHVHQWDWL
D SRVLWLRQ YROXQWHHULQJ RU ZRUNLQJ IRU WKH HPSOR
a) 9,67$ $PHULFRUSV FLW\ \HDU WKHVH SUHVHQWDWLYH FHUWLI\LQJ WK
SHDFH FRUSV ´7HDFK IRU $PHULFDµ DQG RQ VSRXVH RI WKH VW
VLPLODU SURJUDP DV GHWHUPLQHG E\ WKH 2KLR
FKDQFHOORU RI WKH 2KLR $HFRQRPLF DQG HDVH XQGHU ZKLFK
+LJKHU (GXFDWLRQ RU OHJDO JXDUGLDQ RU VSRXVH LV
b) $Q HOHFWHG RU DSSRLQWHG SXEOLF RIÀFLDO IRU D SHULRG UHQWHG UHVLGHQW
IRU D SHULRG RI WLPH QRW HVWDEOLVKHG E\ WKH FRQVW
IRXU FRQVHFXWLYH PRQWKV UHVLGHQWLDO UHDO SURSHUW\ O
´$OLHQµ PHDQV D SHUVRQ ZKR ZKLOH QRW D SDUHQW OHJDO JXDU
8QLWHG 6WDWHV FLWL]HQ RU LV WKHUHIRUH QRW GHWDLQHG RFFXSDQW RU
QDWLRQDO OHJDO JXDUGLDQ RU VSRXVH LV
´,PPLJUDQWµ PHDQV DQ DOLHQ RU ZKR KDV WKH HQUHVLGHQFH LQ ZKI
JUDQWHG WKH ULJKW E\ WKH 8QLWHG 6WDWHV WR OLYH SHUPDQHQWO\ DV OHWW
FLWL]HQVKLS DQG LPPLJUDWLRQ VHUYLFHV RU LV RWKHUZLVH UHFRJQL]HG XQ
UHVLGH SHUPDQHQWO\ LQ WKH 8QLWHG 6WDWHV XQGHU LPPLJUDWLRQ ODZV D
DQG WR ZRUN ZLWKRXW UHVWULFWLRQ LQ WKH YHWHUDQ·V
8QLWHG 6WDWHV GHSHQGHQW RI WKH YHWHUDQ ZK
´1RQLPPLJUDQWµ PHDQV DQ DOLHQ ZKR OHJDOO\ FRQGLWLRQV
EHHQ JUDQWHG WKH ULJKW WR OLYH SHUPDQHQWO\ LQ WKH 8QLWHG 6WDWHV VHUYHG R
FLWL]HQVKLS DQG LPPLJUDWLRQ VHUYLFHV RU LV RWKHUZLVH PLOLWDU\ GXW
UHVLGH WHPSRUDULO\ LQ WKH 8QLWHG 6WDWHV GHSHQGHQW RI WKH PHG
WKDW ZDV UHODWHG WR WKH PLO
C) Residency for subsidy and tuition surcharge purposes ZDV NLOOHG ZKLOH VHUYLQJ RQ D
RU KDV EHHQ GHFODUHG WR EH P
7KH IROORZLQJ SHUVRQV VKDOO EH SODFHG LQ D
UHVLGHQWV RI WKH VWDWH RI ,2KLR WKDW WKH GHSHQGHQW UHVLGHQF\
WXLWLRQ VXUFKDUJH SXUSRVHV WXLWLRQ VXUFKDUJH SXUSRVHV
$ VWXGHQW ZKRVH SDUHQW RU JXDUGLDQ LV GHFODUHG E\ WKH
VWXGHQW DW OHDVW RQH RI GXULQJ WKH WZHOYH PRQWKV LQ
RU OHJDO JXDUGLDQ KDV EHHQ D UHVLGHQW RI WKH VWDWH RI 2KLR
WKH VWDWH RI 2KLR IRU DOO GHSDUWPHQW SXUSRVHV IRU WZHOYH
IRU WZHOYH FRQVHFXWLYH PRQWKV IRU WXLWLRQ VXUFKDUJH
PRUH LPPHGLDWHO\ SUHFHGLQJ WKH GDWH RQ DQG WKH VSRXVH RU GH
HQUROOPHQW RI VXFK VWXGHQW LQ D GHDQH\ VWDWXV KDYH HVWDE
LQVWLWXWLRQ RI KLJKHU HGXFDWLRQ DW DQ LQVWLWXWLRQ RI KLJKHU
$ SHUVRQ ZKR KDV EHHQ D UHVLGHQW RI 2KLR IRU DOO
2KLR IRU WKH SXUSRVH RI WKLV GXUDWLRQ H[FHSW WKDW LI WK
DW OHDVW WZHOYH FRQVHFXWLYH PRQWKV RI QRQ DFWLYH PLOL
LPPHGLDWHO\ SUHFHGLQJ KLV RU KHU
HQUROOPHQW LQ DQ LQVWLWXWLRQ RI KLJKHU
HGXFDWLRQ DQG ZKR LV QRW GHFODUHG E\ WKH
KDV QRW GLUHFWO\ RU LQGLUHFWO\ UHFHLYHG LQ
WKH SUHFHGLQJ WZHOYH FRQVHFXWLYH PRQWKV
ÀQDQFLDO VXSSRUW IURP SHUVRQV RU HQWLWLHV
ZKR DUH QRW UHVLGHQWV RI 2KLR IRU DOO
RWKHU OHJDO SXUSRVHV

$ YHWHUDQ ZKR LV WKH UHFLSLHQW RI IHGHUDO
YHWHUDQV· EHQHÀWV XQGHU WKH ´$OO 9ROXQWHHU
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8 6 & HW VHT RU ´3RVW 9HWHUDQV
(GXFDWLRQDO $VVLVWDQFH 3URJUDP µ 8 6 &

F. Procedures

Fees, Expenses, and Financial Aid

Fees and Expenses

Refund Policy

:KHQ ZULWWHQ ZLWKGUDZDO SURFHGXUHV DUH IROORZHG WKH
Refund Action Completed: 0 TJ Lang (enUS Actual Text) BDC 08 716 846 766 75 m 66 (R) 10 (efü [E T* 8075mET

Financial Assistance

Financial Resources

7KH SULPDU\ SXUSRVH RI WKH ÀQDQ
DW 6RXWKHUQ 6WDWH LV WR HQDEO
OLPLWHG ÀQDQFLDO UHVRXUFHV WR
OHJH PDNHV HYHU\ HIIRUW WR VHFX
WKDW RXU VWXGHQWV ZLOO QRW ÀQ
HGXFDWLRQDO SODQV

4XHVWLRQV FRQFHUQLQJ WKH ÀQ
SURFHVV DQG RWKHU UHODWHG DVV
E\ WKH)LQDQFLDO $LG 2IÀFH E\ FD
H[W 7KH IROORZLQJ W\SHV RI
DEOH WKURXJK WKH ÀQDQFLDO DLG

*5$176DUH PRQLHV PDGH DYDLODE
LQ QHHG RI ÀQDQFLDO DLG DQG F
QRUPDO DFDGHPLF UHTXLUHPHQW
DYDLODEOH WR HOLJLEOH 6RXWKH
WKH)HGHUDO 3HOO *UDQW WKH)
(GXFDWLRQDO 2SSRUWXQLW\ *UDQ
&ROOHJH 2SSRUWXQLW\ *UDQW DQG 2
7KHVH *5$176 GR QRW KDYH WR E
WKH VWXGHQW GURSV DOO RI WKH
SOHWLQJ DW OHDVW RI WKH VH
RI 7LWOH ,9 UHJXODWLRQV

LOANS DUH D IRUP RI ÀQDQFLDO DL
VWLSXODWLRQ WKDW WKH\ PXVW
WLPH /RDQV DUH DYDLODEOH WR
WKH :LOOLDP ')RUG)HGHUDO 'LU
6WXGHQWV PXVW EH HQUROOHG L
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SCHOLARSHIPS DUH PRQHWDU\ JLIWV LVVXHG WR KHOS ÀQDQFLDO DLG RIÀFH RU W
LQYROYH UHSD\PHQW 7KH DPRXQWV RI VFKRODUVKLSV DV
PRQLHV XVXDOO\ YDULHV-EDVHG RQ WKH VSHFLÀF VFKRODU
VKLS DQG WKH UHTXLUHPHQWV IRU WKH VFKRODUVKLS DQG
IRU VFKRODUVKLSV YLVLW KWWSV ZZZ VFKRODUVKLSV
FLDODLG VFKRODUVKLSV VKWPO WR DFFHSW UHVSRQVLELOLW\ IRU DOO D
VLJQ
127( )LQDQFLDO $LG LV 127 DXWRPDWLFDOO\
UHQHZHG HDFK \HDU 6WXGHQWV PXVW UHDSSO\ HDFK \HDU WR
EH FRQVLGHUHG IRU ÀQDQFLDO DVVLVWDQFH)$)6$ UHVXOWV
UHFHLYHG SULRU WR -XQH ZLOO EH FRQVLGHUHG IRU SULRULW\
DLG
6FKRODUVKLS $SSOLFDWLRQV UHFHLYHG E\ 0DUFK WK
ZLOO UHFHLYH SULRULW\ SURFHVVLQJ

Student Rights and Responsibilities

You have the right . . .

- WR NQRZ ZKDW ÀQDQFLDO DLG SURJUDPV DUH DYDLODEOH DW 6RXWKHUQ 6WDWH &RPPXQLW\ &ROOHJH
- WR NQRZ WKH GHDGOLQHV IRU VXEPLWWLQJ DSSOLFDWLRQV IRU HDFK RI WKH ÀQDQFLDO DLG SURJUDPV DYDLODEOH
- WR NQRZ KRZ ÀQDQFLDO DLG ZLOO EH GLVWULEXWHG KRZ GHFLVLRQ RQ WKDW GLVWULEXWLRQ DUH PDGH DQG WKH EDVLV IRU WKHVH GHFLVLRQV
- WR NQRZ KRZ \RXU HOLJLELOLW\ ZDV GHWHUPLQHG 7KLV LQFOXGHV KRZ FRVWV IRU WXLWLRQ DQG IHHV URRP DQG ERDUG WUDYHO ERRNV DQG VXSSOLHV SHUVRQDO DQG PLVFHOODQHRXV H[SHQVHV HWF DUH FRQVLGHUHG LQ \RXU EXGJHW
- WR NQRZ ZKDW UHVRXUFHV VXFK DV SDUHQWDO FRQWULEXWLRQ RWKHU ÀQDQFLDO DLG \RXU DVVHWV HWF ZHUH FRQVLGHUHG LQ WKH FDOFXODWLRQ RI \RXU HOLJLELOLW\
- WR UHTXHVW DQ H[SODQDWLRQ RI WKH YDULRXV SURJUDPV LQ \RXU VWXGHQW DLG SDFNDJH
- WR NQRZ WKH &ROOHJH·V UHIXQG SROLF\ DQG KRZ LW DIIHFWV \RXU ÀQDQFLDO DLG SDFNDJH
- WR NQRZ ZKDW SRUWLRQ RI WKH ÀQDQFLDO DLG \RX UHFHLYH PXVW EH UHSDLG DQG ZKDW SRUWLRQ LV JUDQW DLG ,I WKH DLG LV D ORDQ \RX KDYH WKH ULJKW WR NQRZ ZKDW WKH LQWHUHVW UDWH LV WKH WRWDO DPRXQW WKDW PXVW EH UHSDLG WKH SD\EDFN SURFHGXUHV OHQJWK RI WLPH \RX KDYH WR UHSD\ WKH ORDQ DQG ZKHQ UHSD\PHQW LV WR EHJLQ
- WR NQRZ KRZ WKH &ROOHJH GHWHUPLQHV ZKHWKHU \RX DUH PDNLQJ 6DWLVIDFWRU\ $FDGHPLF 3URJUHVV DQG ZKDW KDSSHQV LI \RX DUH QRW

You have the responsibility . . .

- WR FRPSOHWH DOO DSSOLFDWLRQ IRUPV DFFXUDWHO\ DQG VXEPLW WKHP RQ WLPH WR WKH ULJKW SODFH
- WR SURYLGH FRUUHFW LQIRUPDWLRQ ,Q PRVW LQVWDQFHV PLVUHSRUWLQJ LQIRUPDWLRQ RQ ÀQDQFLDO DLG DSSOLFDWLRQ IRUPV LV D YLRODWLRQ RI ODZ DQG PD\ EH FRQVLGHUHG D FULPLQDO RIIHQVH WKDW FRXOG UHVXOW LQ LQGLFWPHQW XQGHU WKH 8 6 &ULPLQDO &RGH
- WR UHWXUQ DOO DGGLWLRQDO GRFXPHQWDWLRQ YHULÀFDWLRQ FRUUHFWLRQV DQG RU QHZ LQIRUPDWLRQ UHTXHVWHG E\

Satisfactory Academic Progress Standards

)HGHUDO UHJXODWLRQV UHTXLUH WKDW DOO VWXGHQW ÀQDQFLDO
UHFLSLHQWV PXVW EH GHJUHH RU FHUWLÀFDWH VHHNLQJ DQG
PXVW PDNH 6DWLVIDFWRU\ $FDGHPLF 3URJUHVV WRZDUG
DFKLHYLQJ D FHUWLÀFDWH RU GHJUHH ZLWKLQ WKH UHTXLUHG
VWDQGDUGV DV VHW IRUWK E\ WKH 8 6 'HSDUWPHQW RI (GX-
FDWLRQ 7KH VWDQGDUGV DSSO\ WR DOO VHPHVWHUV UHJDUGOHV
RI ZKHWKHU RU QRW WKH VWXGHQW UHFHLYHG ÀQDQFLDO DLG IRU
WKDW VHPHVWHU

7KH 6DWLVIDFWRU\ $FDGHPLF 3URJUHVV RI HDFK
6RXWKHUQ 6WDWH VWXGHQW LV PHDVXUHG DW WKH HQG RI HDFK
VHPHVWHU 7KH VWXGHQW 6$3 LV PHDVXUHG E\ WKUHH
FRPSRQHQWV DV OLVWHG EHORZ

1. Qualitative ² &XPXODWLYH JUDGH SRLQW DYHUDJH

D $ VWXGHQW ZLWK EHWZHHQ DQG HDUQHG VHPHVWHU
€`€ÀY@YHUDJV RI DW OHDVQ D D ZH RU ERY
••P $ VWXGHQW Z6Rƒ`@`0€@PQHG V DQG ER!7YH VHPHVWHU
ƒ` €P`0 À ð ð 0 P € 0 ` `À p € P € p 0 @ 0 ` 0 86 R RUH DQG DXVW
UDGH SRLQW DYHUDJ@

` 0QRWH UDGPHDWLLQ LQ VHUWDLQ SURJUD V EHGPHRUH
€`€ÀY XV RI V RU FLZKH H VHH LQWLA$FLWPHDO
€`€ÀY `@p€ À`00P UD V IRU WKH EHGPHRUHG JUDGH SRLQW
€`€ÀY@YHUDJV EHGPHRUHPHQWU

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V PS F W S F OOBU0 0 R L V X G \× `X Q W R S O R T N V FO U“ P &Q PH p …u` 0 0 tõup p 0 ð (

)HGHUDO DQG 6WDWH)

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)(' 6833/(017 ('8& 233 *5$17								
)('(5$/ WORK 678'<								
',5(&7)('(5$/ 68%6,',=(' /2$1								
',5(&7)('(5$/ 81 68%6,',=(' /2$1								
)('(5$/ 3$5(17 /2$1 3/86								
1856(('8&$7,21 $66,67$1&(/2$1								
2+,2 1$7·/ *8$5' 6&+2/$5 21*6 2+,2 :$5 253+$16 6&+2/$5 2:26								

Student Services & Student Life

Student Services

The Student Services Department of Southern State Community College is supportive of the philosophy and goals of the College. The College has organized a program of services and activities to assist each student in making full use of the curricular and co-curricular programs at Southern State.

The following functions are among those which are provided: information about admission requirements, advising and scheduling, grade reports, maintenance of student personnel records, counsel regarding graduation requirements, veterans' benefits, financial aid, requests for transcripts, and student athletics and activities.

Alcohol and Drug Policy

Students who drink or use illegal drugs on the College campus will experience interference with their academic and personal lives. Students who abuse alcohol or drugs will suffer from impairment of their decision-making capacity, which in turn may result in unintended behavior and consequences that include:

- Missing classes
- Unintended sexual activity
- Injuries or death
- Violence and vandalism

Alcohol Policy

The laws of the State of Ohio forbid the sale or serving of alcoholic beverages to persons under 21 years of age. Persons 21 or older who have a valid Ohio driver's license may be served. The law also forbids misrepresenting one's age for the purpose of consuming or purchasing alcoholic beverages. It is the intention of this policy to promote attitudes toward alcohol use that are consistent with the goal of learning to take responsibility for one's life and learning to work in the community with others.

The following general policy statement is designed to (1) be consistent with the laws of Ohio; (2) stress moderation, safety and individual accountability for those who choose to drink; (3) work towards a college atmosphere that is free of coercion for those who choose to drink; (4) maintain a community where alcohol abuse and its effects are minimal; (5) provide information and education for all students and (6) provide confidential and effective guidance and counseling for those with special needs related to alcohol use and alcoholism.

This policy was developed by the Disciplinary Committee made up of representatives from the student body, faculty, institutional support staff, and the administration. All members of the Southern State community are expected to abide by the principles and details of this statement.

The sale, acquisition, possession, transportation and consumption of alcoholic beverages are governed by various statutes of Ohio and regulations of the Alcoholic Beverages Control Commission. In general, some of the pertinent statutes and regulations provide that:

1. No person shall sell, deliver, purchase or otherwise that are co
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Bulletin Boards

Bulletin boards located on campus are for the use of Southern State Community College students and personnel. Posters or announcements promoting any activity, event, or business not directly related to the College must be approved by the Communications 2IÀFH EHIRUH SRVWLQJ

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(DFK FDPSXV PDLQWDLQV D 6WXGHQW 6HUYLFHV 2IÀFH WKDW can provide answers to most student questions and FRQFHUQV 0RUH VSHFLÀF FRQFHUQV RU SUREOHPV ZLOO EH IRUZDUGHG WR WKH DSSURSULDWH RIÀFH ZLWKLQ WKH 6WXGHQW Services Department.

Campus Security

In compliance with the Crime Awareness and Campus Security Act of 1990, the College releases a yearly report on campus safety, prevention policies, educational programs, and crime statistics. This report may be obtained by calling 1-800-628-7722, writing to WKH 5HJLVWUDU·V 2IÀFH 6RXWKHUQ 6WDWH &RPPXQLW\ &RO lege, 100 Hobart Drive, Hillsboro, OH 45133, or by visiting http://www.sscc.edu/students/campus-safety.shtml .

Student Success Center

The goal of the Student Success Center is to provide assistance for the academic success of all students, ensure each student with career discovery and a pathway to degree completion, while making available resources for achieving academic and career goals.

The Center promotes initiatives that help stu dents connect to campus resources and monitor their academic progress. The Center encourages students to participate in campus activities and programs as a means of community engagement. The areas of stu dent support include:

Tutoring Services --The Tutoring Center offers one-on-one mentoring, drop-in labs, telepresence, and online labs for all campuses. The Center is committed to providing free, quality tutoring assistance and re sources necessary to ensure the academic success of all current students. Lab sessions are limited to two hours, and one-on-one sessions are one-hour per day. While a tutor cannot be guaranteed for every subject, every HIIRUW ZLOO EH PDGH WR ÀOO DQ\ UHTXHVW UHFHLYHG

The mission of the Tutoring Center is to develop independent, responsible lifelong learners by promoting learning skills, increasing motivation, and instill-LQJ FRQÀGHQFH 7KH &HQWHU VWULYHV WR FUHDWH DQ RSHQ inviting atmosphere conducive to learning. Tutors will seek to identify learning styles and assist students in developing sets of learning strategies that address their needs.

The Tutoring Center also sponsors free, pre-semester, hands-on workshops:

- Success in the Digital Age for students needing help with basic computer skills for success in courses.
- SSCC Web Tutorials to ensure that students are logged into student portals and know how to

Retention and Engagement

Student Success Center staff provides in-depth, hands-

Career & Counseling Services

Disability Services

Southern State Community College is committed to assuring equality of both opportunity and participation for persons with disabilities. The Americans with Disabilities Act (ADA) defines disability as a physical or mental impairment that substantially limits one or more major life activities such as walking, seeing, hearing, working, or learning. It further defines a person with a disability as having a physical or mental impairment, a record of such impairment, and/or someone that is regarded as having such impairment.

In addition to visible disabilities, such as the need for wheelchairs or significant language, this definition includes invisible disabilities as well. Some of these are learning disabilities, psychological disorders, and chronic illnesses.

Persons requesting reasonable adjustments for disabilities must self-identify to be granted protection under Section 504 and the Americans with Disabilities Act. Any student with a disability may request modifications at any time. However, because all individual needs are determined on a case by case basis, it is suggested that notifications be made with the coordinator of the Disabilities Services office several months in advance. This will enable to provide appropriate documentation and completion of necessary processes prior to beginning classes. Requests for accommodations must be received 45 days prior to the start of the term for which they are requested. This is to ensure that reasonable accommodations will be provided at the start of the term.

All information is held in confidence in compliance with SSCC policies. Contact the Disabilities Service Coordinator on Central Campus at (800) 628-7722 or

In alignment with Ohio Revised Code Section 3345.42, WKLV SROLF\ XWLOL]HV WKH GHÀQLWLRQV IRU ´VHUYLFH PHPEHUµ and “veteran:” “Service member” means a person who is serving in the armed forces of the United States. “Veteran” means any person who has completed service in the armed forces, including the national guard of any state or a reserve component of the armed forces, and who has been discharged under honorable conditions from the armed forces or who has been transferred to the reserve with evidence of satisfactory service.

Support and Assistance Provided to Service Members and Veterans
SSCC will:

- Refer service members and veterans to proper local, state and/or federal agencies in the event SSCC believes that the service member or veteran is eligible for services;
- Work with the Ohio Department of Higher Education (ODHE) to develop a veteran-friendly campus that increases the opportunity for service members and veterans to succeed academically;
- Work with other Ohio institutions of higher education to disseminate and share promising practices for serving service members and veterans effectively;
- Promote veteran-friendly campuses by utilizing the ODHE’s structure to disseminate and share promising practices statewide for serving service members and veterans effectively;
- Train appropriate faculty and staff to increase

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College Bookstores

The College provides bookstores for the convenience RI VWXGHQWV DQG IDFXOW\ 7H[WE be purchased in the campus bookstores located at the Central Campus in Hillsboro and the Brown County Campus in Mt. Orab. Books and supplies may also be purchased online at www.sscc.edu.

actions and for any consequences of them. The legal requirements, as well as the College alcohol and drug policy, will be communicated to students in the following ways:

1. In writing, in the College policy manual and

Dissemination of Consumer Information

All schools that participate in the Title IV programs must designate an employee or group of employees who are available to assist in obtaining information concerning policies of the College. At Southern State &RPPXQLW\ &ROOHJH DQ\ 6WXGHQW 6HUYLFHV 2IÀFH DW any campus location will be designated to provide such information.

Distribution of Literature

No literature, including newspapers, books, pamphlets, Á\HUV SRVWHUV EDQQHUV DQG RWKHU VXFK SXEOLFDWLRQV PD\ be distributed or posted on-campus without prior approval from the Vice President of Student Affairs and Enrollment Management.

Drug Policy

The College upholds the federal and state laws prohibiting the use, possession, sale, or offering for sale of controlled substances, including but not limited to marijuana, and will not interfere with the legal prosecution of any members of the community who YLRODWH VXFK ODZV /DZ HQIRUFHPHQW RIÀFHUV ZKHQ armed with the proper documents, have a legal right to search any and all buildings on the campus without prior notice.

Guidelines for Implementation of the Alcohol and Drug Policy

The Southern State Community College policy on alcohol and alcohol related behavior stresses the concept of individual responsibility.

The purpose of these implementation guidelines is to summarize and clarify some institutional strategies to help students assume their responsibilities under the law.

Each individual should be aware of the state and local laws and is responsible for their own decisions and

New Student Orientation

Offered online only

After students have met with an advisor and registered for classes, they will receive a letter and/or email inviting them to complete the New Student Orientation. This is a great tool for students to utilize and one that they can refer back to throughout their time as a Southern State student. While working through the online orientation, students will learn about all of the free services available to them, the College's academic policies and standards, how to stay safe both online and on campus, student life, and more. Students will be able to mark items they would like to learn more about, come back, and view those items later. New Student Orientation is a fun, interactive way for our students to learn everything they need to know when starting at Southern State.

Parking

Lighted parking lots are on each campus. The College reserves the right to have any vehicle that is illegally parked towed away by a professional wrecker service at WKH H[SHQVH RI WKH RZQHU

Title IX - Anti-Discrimination, Bullying and Harassment Policy

Southern State Community College will not tolerate harassment or related behavior of any kind. It is the policy of the College to maintain a learning and working environment free from bullying, discrimination, VH[XDO KDUDVVPHQW RU VH[XDO YLROHQFH 7LWOH ,; SURKLELWV students, employees and third parties with a relationship to the College, whether on or off campus. The entire policy may be accessed using the following web link: https://www.sscc.edu/students/assets/anti-discrimination-bullying-and-harassment-policy.pdf

Smoking

There will be no smoking in any campus building, or within 20 feet of an outside entrance to a building. This includes the use of e-cigarettes.

Solicitation and Sales

No individual may solicit donations or sell on-campus for personal gain. Use of campus property for the collecting of donations or sales is restricted to recognized student organizations, the College or its departments. Approval for all such sales is to be UHFHLYHG IURP WKH 6WXGHQW 6HU appropriate campus.

State of Ohio Law on Hazing

No student or person in attendance at a public, private, parochial or military school, college, or other educational institution shall conspire to or engage in hazing or committing an act that injures, frightens, degrades, or tends to injure, frighten, degrade or disgrace a fellow student or person attending such LQVWLWXWLRQ 7KHUH DUH VWU levied by the State of Ohio for violation of said act.

Student ID Cards

In adherence with the Family Educational Rights and Privacy Act (FERPA) as well as SSCC's commitment to protecting student information, Student IDs are the preferred means of authenticating student identity in the Library and Bookstore.

Student IDs provide important information to identify YLROHQFH 7LWOH ,; SURKLELWV students including email address, ID number, library barcode, and photo. The library barcode, located on the back of the Student ID, is used to request and check-out library materials and to access electronic research databases off-site or to gain Remote Authentication.

Student IDs are FREE and only take a few minutes to make. To get an ID, students will need to visit any SSCC Library and bring their current class schedule and a photo ID to verify student information. Accepted photo IDs include: Driver's License, State ID, Military ID, or High School ID (if it has a photo). Please note, only currently enrolled students are eligible to receive their ID. Additionally, Student IDs will be available twenty-four hours after initial enrollment.

Student Rights and R

Visitors on Campus

As a community college, Southern State welcomes persons within the community to visit our campuses and take advantage of the opportunities and services that are available to them. The College has the authority to regulate the use of grounds, buildings, equipment, and facilities and the conduct of students, staff, faculty, and visitors to the campus so that law and order are maintained and the College may pursue its educational objectives and programs in an orderly manner. All visitors may be required to secure a visi tor's pass according to Section 3345.21 of the Ohio Revised Code.

List of Radio and TV Stations

WSRW (1590 AM) - Hillsboro
WCHO (1250 AM/105.5 FM) - Washington CH
: 9 1 8) 0 * U H H Q À H O G
WLW (700 AM) - Cincinnati
WRAC - C103 (103.1 FM) - West Union
WAOL (99.5 FM) - Ripley

Cincinnati TV
WCPO (Channel 9)
WKRC (Channel 12)
WLWT (Channel 5)
: ; , ; & K D Q Q H O

Dayton TV
WDTN (Channel 2)
WKEF (Channel 22)

SSCC AlertsL V D F R P S U H K H Q V L Y H D O H U W
tem which Southern State uses to broadcast important
information such as campus emergencies, closures,
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Student Code of Conduct

c. Unauthorized use of another individual's identification and password.
d. Use of College computing resources to interfere with the work of another student, faculty member or College official.
e. Use of College computing resources to send threatening or harassing communications, or to view pornography.
f. Use of College computing resources to interfere with normal operations of the College's computing systems.

14. Violation of federal, state or local law on College premises or at College sponsored or supervised activities.
15. Violation of published College policies, rules or regulations.

Institutional Procedures for Handling Student Misconduct

The College expects that all students will act as responsible adults, however, action may be taken against a student when his or her conduct interferes with the mission of the institution and its additional responsibility to provide a safe environment for others. The Student Code of Conduct contains regulations for dealing with the alleged student violations of the code of conduct in a manner consistent with the requirements of due process.

1. Any member of the College community has authority to call for immediate emergency assistance police or fire department as deemed appropriate.
2. Any member of the College community may file charges against any student for misconduct.
3. Charges shall be prepared in writing (complaint forms are available on each campus in the Director's Office and directed to the Vice President of Student Affairs and Enrollment Management or designee or in the Student Services Office at Central Campus Charges should be filed as soon as possible after the alleged event takes place so as not to cause an unnecessary delay in the judicial process. Except in situations deemed by the Vice President of Student Affairs and Enrollment Management or designee to warrant an extension, no complaint shall be accepted beyond thirty working days following the date of the alleged violation.
5. The Vice President of Student Affairs and Enrollment Management or designee may conduct an investigation to determine if the charges have merit and/or if they can be disposed of administratively by mutual consent of the parties involved on a basis acceptable to the Vice President of Student Affairs and Enrollment Management. Such disposition shall be final and there is no right to a disciplinary proceeding. If the charges cannot be disposed of by mutual consent, the student is entitled to due process and a hearing before the Student Disciplinary Committee. The Vice President of Student Affairs and Enrollment Management ma cce

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Academic Regulations

Academic Regulations

Advising

All full-time and/or degree-seeking students should see

Transfer Credit

Students previously attending an accredited institution recognized by the Council for Higher Education Accreditation may transfer courses as follows:

- Courses taken prior to Autumn 2005 with a grade of "C minus" or above.
- Courses taken Autumn 2005 or later with a grade of "D" or above.

A student wishing to transfer from another accredited college or university must be in good standing from the last college of attendance. To recognize fully the successfully completed A.A. degree and the A.S. degree, students who have an earned A.A. degree or A.S. degree from an Ohio public college, with an overall GPA of 2.0 or better, will receive transfer credit for all college level courses which they have passed. Students requesting transfer credit must have an RIÀFLDO WUDQVFULSW from each of the previous colleges DWWHQGHG VHQW WR WKH 5HFRUGV 2IÀFH

Auditing Classes

Students may audit classes with the permission of the instructor. Tuition and fees for classes audited will be the same as for those taken for credit. Courses audited will not be counted in computing the maximum number of hours for which a student is allowed to register. No credit will be given for courses audited. Students are expected to follow the same attendance regulations for audit classes as for credit classes. Student may take the examinations, but are not required to do so. Audited classes are recorded with a "T".

All students must make the decision to audit at WKH WLPH RI UHJLVWUDWLRQ 7KH 5HFRUGV 2IÀFH ZLOO QRW honor a change request for credit and/or audit after the deadline date for refund of fees has passed (see policy as stated in this catalog under refund fees or dates listed in semester schedule).

Clean Slate

A student may petition to have all or a portion of their previous academic record expunged. This request will expunge ALL courses taken during the time period requested. A Clean Slate may be requested only for courses taken during a time span and may not be used to selectively remove courses from the academic UHFRUG 7KLV UHTXHVW ZLOO QRW UHPRYH DQ\ ÀQDQFLDO obligations that may be due the College or effect current Satisfactory Academic Progress (SAP) standing.

If the student is or has been a recipient of any IRUP RI ÀQDQFLDO DLG KH VKH PXVW GLVFXVV WKLV UDPLÀFDWLRQV RI WKLV UHTXHVW ZLWK D ÀQDQFLDO DLG 2IÀFH SULRU WR VXEPLWWLQJ WKH UHTXHVW

A period of at least six academic semesters must have elapsed between the ending date of the last semester of courses requested to be expunged and the date of this request.

There is no limit to the number of Clean Slates the student may petition for if the purpose is to re-enter SSCC. If the Clean Slate is requested to begin work at any other institutions, it will be granted only once for this purpose.

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Course Substitutions

Courses listed in an academic program may only be substituted with a faculty advisor's approval. The student is cautioned that if he or she intends to transfer to another college, some courses that are substituted may not be accepted for transfer credit by that college. It is up to the student to consult with an advisor at the transferring institution.

Credit Hour Limit

Students may enroll for a maximum of 18 credit hours per semester during the regular academic year and 18 credit hours total for the combined Summer Semester terms, unless the program guidelines for their major exceed that number. Students who wish to exceed this limit must contact their faculty advisors. Requests will be forwarded to the Vice President of Academic Affairs for review and approval or denial.

Credit Hour

In accordance with Federal and State definitions, Southern State Community College defines a credit hour as an equivalency that reasonably approximates one of the following:

1. A minimum of one hour (50 minutes) of classroom or direct faculty instruction complemented by two hours of out of class student work each week, for approximately fifteen weeks or an arrangement that yields the same ratio, in terms of credit to instruction and/or out of class work time.
    a. Such arrangements include online, hybrid, and accelerated courses in which the completion of an equivalent amount of instruction and student work is required, as stipulated in (1), but may occur over a different amount of time.

Graduation Requirements

Phi Theta Kappa

The Alpha Omicron Eta chapter of Phi Theta Kappa is a national honor society for community college students who maintain a GPA of 3.5 or better. Phi Theta Kappa's primary mission is to recognize and

Registration and Course Changes

Registration for classes offered at Southern State Community College will be announced in advance for each academic semester by the Records Office. All degree-seeking students shall arrange their schedules in consultation with their faculty or academic advisors. Refer to the class schedule on the college website for the announcement of registration opening dates.

Students may:

1. Register for courses by completing a Registration Form and submitting it to the

Statement of Academic Honesty

Southern State Community College is committed to providing educational opportunities that promote academic, professional and personal growth in students. To these ends, all members of the College are expected

Deadlines

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endar days of the awarding of the grades. Any appeals that are initiated during summer will only be heard in exceptional cases as determined by the Vice President of Academic Affairs. If an appeal is to be addressed in the summer, Committee members will be contacted with the pertinent information.

Academic dismissal from a course or program or denial of program completion/graduation must be LQLWLDWHG ZLWKLQ FDOHQGDU GD\V IRO
tion to the student.

Requests for review submitted after these deadlines will be heard only in exceptional cases as determined by the Vice President of Academic Affairs.

Responsibilities

Professors will specify in writing for each of their courses at the beginning of the academic term the following:

- Course requirements and expectations
- Procedures for evaluating academic performance and assigning grades

Professors may change the requirements, expectations and method of evaluations throughout the semester. When a professor announces a change, it is the responsibility of the student to ensure they understand and are aware of these changes.

Additionally, students have the responsibility to know and adhere to the policies and standards pertaining to them including institutional, program and course requirements and policies. Students must also adhere to the college's academic and student codes of conduct.

The professor's stated requirements and expecta
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resolved, the student may proceed to appeal Level 2.

Level 2
A Level 2 appeal is initiated by the student through a typed statement to the respective Dean or Program Director depending on the course for which they are DSSHDOLQJ WKH ÀQDO JUDGH ,I LW LV D FRXUVH ZLWK D 3URgram Director then the Program Director in conjunction with the Dean of Technical Studies will review the appeal together. If it is a course without a Program Director then the appeal will go to the respective Dean. Should a Program Director be the instructor of record for the course involved in the appeal then it shall be handled by the Dean. Should the appeal occur for a course taught by a Dean, then the Vice President will appoint a designee to review the appeal.

Upon receiving the typed student appeal the Dean/ ProgPrCID A6ng Dean/

Upon recei

A copy of the written conclusions will be given to the student and to the faculty member. This will not be ÀOHG LQ DQ\ RI WKH VWXGHQW¶V RWKHU GDWD XQOHVV EHIRUH GLVF stat8copy .9 cnTconclusid1 T/timnd nampen to the initial r eens 42.3 be gi actten htsen to the

stat8c9py .9 cnT* [(19.3dean (0.8te the s5.4pysddocuf T*ed (en to the)]TJ EMC /Span <</Lang (en55S)/MCID 1312>>BDC 1

Student Records

Directory Information

6 R X W K H U Q 6 W D W H & R P P X Q L W \ & R O O H J H ' directory information as follows:

- Name
- Dates of attendance
- Full or part-time enrollment status
- Honors and awards received
  - ‡ 'HJUHH V &HUWLÀFDWH V DZDUGHG
- City of residence
- Email address
- Phone number
  - ‡ 3DUWLFLSDWLRQ LQ RIÀFLDOO\ UHFR activities.
- Photograph

Directory information may be released without consent of the student, unless the student has requested in writing that directory information not be disclosed. This request encompasses all directory information. If a student wishes to have directory information withheld, D FRPSOHWHG IRUP PXVW EH RQ ÀOH LQ W prior to the start of the most recent academic term. However, releasing directory information to any person RU JURXS IRU XVH LQ D SURÀW PDNLQJ SD prohibited.

FERPA Policy

7KH VWXGHQW·V HGXFDWLRQDO UHFRUG LV only be disclosed at the written request of the student or alumnus or to the extent that Family Educational Rights and Privacy Act (FERPA) authorizes disclosure without consent as listed as directory infor PDWLRQ GHÀQHG E\ WKH &ROOHJH 3KRWR used for marketing, publicity, and newsworthy events. Directory information may be released without consent of the student unless the student has requested in writing that information designated as directory infor mation not be disclosed. This request encompasses all directory information.

Students may inspect and review their educational records by submitting a written request to the Registrar ZKLFK LGHQWLÀHV DV SUHFLVHO\ DV SRVV records he/she wishes to inspect. The Registrar will make the needed arrangements for access as promptly as possible and notify the student of the time and place where the records may be inspected. The College reserves the right to refuse to permit a student to LQVSHFW WKH IROORZLQJ UHFRUGV WK statement of the student's parents; (2) those records which are excluded from the FERPA determination of educational records.

Students who believe that their education records are inaccurate, misleading, or in violation of their privacy rights, may ask to have them corrected. Contact WKH 5HFRUGV 2IÀFH IRU WKH SURSHU SURF $ SDUHQW RU HOLJLEOH VWXGHQW PD

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The Ohio Guaranteed Transfer Pathways (OGTPs) are designed to provide a clearer path to degree completion for students pursuing associate degrees who plan to transfer to an Ohio public university to complete their bachelor's degree. The OGTPs also constitute an agreement between public FRPPXQLW\ FROOHJHV DQG XQLYHUVLWLHV WKDW PDQ\ FRPmunity college courses meet major preparation requirements and will be counted and applied toward the bachelor's degree. Students still must meet all university program admission requirements. As a member of the University System of Ohio, Southern State Community College has aligned its courses and programs for "guaranteed to transfer opportunities. To VHH KRZ VSHFLÀF SDWKZD\V DOLJQ DW WKH 8QLYHUVLW\ RI 6RXWKHUQ the State, explore alignments in "Ohio Transfer to Degree" website. (https://www.ohiohighered.org/OGTP)

Conditions for Transfer Admission

1. Ohio residents with associate degrees from state-assisted institutions and a completed, approved Transfer Module shall be admitted to a state institution of higher education in Ohio, provided their cumulative grade point average is at least 2.0 for all previous college-level courses. Further, these students shall have admission priority over out-of-state associate degree graduates and transfer students.

2. When students have earned associate degrees but have not completed a Transfer Module, they will be eligible for preferred admission to a state institution of higher education in Ohio, provided their cumulative grade point average is at least 2.0 for all previous college-level courses. Further, these students shall have admission priority over out-of-state associate degree graduates and transfer students.

Acceptance of Transfer Credit

To recognize courses appropriately and provide equity in the treatment of incoming transfer students and students native to the receiving institution, transfer credit will be accepted for all successfully completed college-level courses completed in and after fall 2005 from Ohio state-assisted institutions of higher education. Students who successfully completed A.A. or A.S. degrees prior to fall 2005 with a 2.0 or better overall grade point average would also receive credit for all college-level courses they have passed. (See Ohio Articulation DQG 7UDQVIHU 3ROLF\ 'HÀQLWLRQ RI 3DVVLQJ

SHQGL[' :KLOH WKLV UHÁHFWV WKH EDVHOLQH individual institutions may set equitable institutional policies QaZarWkreaWWKHU PaVVIaLOXUH/CrHGLW Ove[aQmination courses, Prior Learning Assessment courses, and other nontraditional credit courses that meet these conditions will also be accepted and posted to the student record.

Responsibilities of Students

In order to facilitate transfer with maximum applicability of transfer credit, prospective transfer students should plan a course of study that will meet the requirements of a degree program at the receiving institution. Students should use the Transfer Module, Transfer Assurance Guides, and the course applicability system for guidance in planning the transfer pro

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legiate studies an institution and major to which they desire to transfer. Students should determine admission and graduation language requirements or any special course requirements that can be met during the freshman or sophomore year. This will enable students to plan and pursue a course of study that will articulate with the receiving institution's major. Students are encouraged to seek further information regarding transfer from both their SSCC advisor and the college or university to which they plan to transfer.

Appeals Process

Following the evaluation of a student transcript from another institution, the receiving institution shall provide the student with a statement of transfer credit applicability. At the same time, the institution must inform the student of the institution's appeals process. The process should be multi-level and responses should be issued within 30 days of the receipt of the appeal.

Southern State Transfer Appeal Process

- A student disagreeing with the application of transfer credit by Southern State Community College should complete a 7UDQVIHU $SSHDO)RUP DYDLODEOH LQ WKH S Upon receipt of the form, the Director of Admissions will arrange for faculty review on a course-by-course basis.

- If the student does not receive satisfaction from the faculty review, then he/she should appeal in writing to the appropriate Dean.

‡ ,I WKH VWXGHQW LV QRW VDWLVÀHG ZLWK WK may request to see the Vice President of Academic Affairs at Southern State Community College.

Academic Services

Academic Services

Academic Advising

The role of the faculty is not only teaching but to provide guidance to students in their overall education at SSCC. The faculty advisor is available to assist students in selecting the correct courses in their choice of programs. Students are encouraged to seek the assistance of the faculty advisor periodically throughout his/her education at SSCC. Some faculty advisors are specialists in advising students who intend to transfer to the four-year institution, while others are VSHFLDOLVWV LQ DGYLVLQJ VWXGHQWV LQ VSHFLÀF ÀHOGV VXFK as nursing, medical assisting, engineering, etc. Once the student declares a major, then a faculty advisor in the ÀHOG FKRVHQ ZRXOG EH WKH PRVW DSSURSULDWH DVVLJQPHQW IRU advising.

Library

The Library operates a full service facility at each campus location and may be accessed through our web site address at http://library.sscc.edu.

The Library provides comprehensive library services, including access to materials using an online public access catalog called OPASS. Information literacy LQVWUXFWLRQ LV DYDLODEOH RQ D JHQHUDO RU VXEMHFW VSHFLÀF topic to any class offered at the College. Books and other materials are available from all campuses and may be accessed from any campus location. Reference and information services, both print and electronic, are provided on each campus.

The Library collection has been developed to support the curriculum taught at the College. There are numerous volumes located in the Library collection and access to materials from 90 OhioLINK member libraries. The library provides access to thousands of electronic periodicals through academic databases covering a variety of subjects.

The Library provides several special collections. The Brown County Campus Library provides access to the Appalachian collection; while the Library at North Campus is home to the Clinton County collection. Additionally, the Fayette Campus houses a unique Native American collection.

The Library provides a variety of resource sharing services. Interlibrary loan services are available from the Ohio Library and Information Network (OhioLINK), the Southwestern Ohio Council for Higher Education (SOCHE) in the Dayton-Miami Valley area, the Greater Cincinnati Library Consortium (SWON), and the Online Computer Library Center (OCLC), which provides access to libraries around the world. Document GHOLYHU\ LV SURYLGHG E\ -D[DQG HOHFWURQLF ser vice in addition to a daily courier service. The Library operates as a portal to digital resources and provides the College community with an information commons environment for learning. Audiovisual support is provided at all campuses.

The Library at Fayette Campus is the location of the Fayette Ohio MEANS Jobs Center. The Center provides assistance in resume writing, job seeking and job placement services for citizens of Fayette County. For more information visit http://www.fayetteworks.com/

Public service policies have been adopted to assure all users have access to information for their instructional needs. The Library utilizes an automated circulation system that requires the use of a valid patron record. OPASS (the online library catalog) provides up-to-the-

Adult Opportunity Center

Aspire

Aspire (formerly known as Adult Basic and Literacy Education -- ABLE) classes are provided on each campus and in several off-campus locations, making services available in Adams, Brown, Clermont, Clinton, Fayette, and Highland counties. Morning, afternoon DQG HYHQLQJ FODVVHV DUH DYDLODEOH ZLWK IXOO SDUW WLPH structors present at each site. A variety of services are offered, which include adult literacy, GED preparation, Nursing program preparation, College refresher/readiness courses, Workforce education, reading, writing, and math improvement.

The Aspire program is offered FREE to any-qualiÀHG LQGLYLGXDO ZKR LV DW OHDVW \HDUV ROG 7KRVH XQGHU WKH DJH RI KDYH DGGLWLRQDO UHTXLUHPHQWV $OO ERRNV and materials are provided and no fees are charged for instruction. Following assessment, students work with the staff to establish an Individualized Learning Plan ,/3 WR DVVLVW LQ GHÀQLQJ JRDOV DQG GHYHORSLQJ DFWLYLWies. ILPs are designed to assist students in meeting their own educational or career objectives.

The Aspire Program offers services for improving the basic skills of reading, writing, and math. Parents can enroll to be better equipped at helping their children with homework. Other adults enroll for self-improvement. Enrollment is open to any adult who has D GHÀFLHQF\ LQ DQ\ RI WKHVH DUHDV

GED preparation is available to those who wish to complete their secondary education. Instructors are WUDLQHG LQ ZKDW LW WDNHV WR SDVV WKH *(' DQG H[FHOOHQW materials are available to students who enroll.

Many workers come to the AOC to retrain for new or better jobs. Students are encouraged to develop skills that will allow them to get and keep jobs. The program works with area businesses to train workers.

2ULHQWDWLRQ LV WKH ÀUVW VWHS IRU DOO HQUROOLQJ VWXdents. Pre-registration is required. The Orientation process includes registration, assessment, development of student goals, and information about the program.

For additional information or pre-registration for WKH RULHQWDWLRQ DW DQ\ RI WKH VLWHV FDOO WKH $2& RIÀFH DW RU H[WHQVLRQ

Tentative Class Schedule

The tentative class schedule for AOC classes is below. New students can enter following an orientation for which pre-registration is required. The schedule and locations are subject to change, so please call for current information. Remember, classes are free and materials are furnished.

- Mt. Orab
  6 6 & & % U R Z Q & W \ & D P S X V % U R
  0 : D P ² Q R R Q
  7 7 K S P
- Hillsboro
  6 6 & & & H Q W U D O & D P S X V + R E D U
  3 ² + R Q W U D O & D P S 7 W ' U L fÑF

Southern State Testing Center

The Testing Center offers testing at our Hillsboro & Wilmington campus locations. The Testing Center of-
IHUV D YDULHW\ RI H[DPLQDWLRQ VHUYLFHV WR ERWK VWXGHQWV

Workforce Development and Community Services

Workforce Development and Community Services

The Workforce Development and Community Services Division is the employer services and community education outreach arm of the College. It serves the College's service area of Adams, Brown, Clinton, Fayette, and Highland counties. The Division provides college credit and noncredit courses, customized training, onsite and offsite employer services, customized contract training, and employer services according to business needs. Both credit and non-credit classes and training are offered. The training can be conducted at the business site or at any College campus location.

For information, contact the Director of Workforce Development and Academic Partnerships at (800) 628-7722, Ext. 3510.

Customized Training

Southern State offers many types of training and programs, but we can go beyond our standard offerings and completely customize a program to meet \R X U V S H F L À F Q H H G V ôraining

Truck Driving Academy (TDA)

The Commercial Driver Licensure (CDL) Program offered by the TDA delivers practical, personalized instruction within a curriculum designed to provide the knowledge and skills necessary for a successful career in truck driving. The TDA's vehicles are modern, well maintained, and compare to equipment currently being used by major transportation companies.

Semi-tractor trailer driving is a career with many advantages including the following:

- Job freedom and independence.
- Maximum income potential with minimum

Truck Driving Academy Attendance Policy

Attendance in the Truck Driving Academy is mandatory in order for students to meet the hour requirements that have been set down by the State of Ohio. -Attendance will be taken daily and will be evaluated weekly. Students that miss any scheduled classroom hours must make arrangements with the Director of Training to make them up.

If a student misses a total of 2 days (or 10% of scheduled classroom hours) for any Truck Driving Academy, the student will be dropped from that class. The student's performance will be evaluated and a determination could result in either being dropped from the course completely or set back into another class.

OhioMeansJobs Center (OMJ Center)

Workforce Development and Community Services division of Southern State is partnering with OhioMeansJobs Center is located at the Fayette Campus of SSCC and includes a coalition of partners who have come together to provide a wide array of services customized both for job seekers and employers. The Center is equipped with computers for online job search, software programs for resume writing, typing tutorials, math/English tutorials, and interview skills. The Center maintains area newspapers for job search activities, labor market information, and self-improvement videos. Additional services including vocational testing and ongoing workshops are free. Some of the workshop topics include goal setting, budgeting, and stress and time management.

Funding may be available for intensive and individualized training services. For the employer, the Center offers a pool of job-ready individuals, job posting services, tax credit information and employee assistance information.

For additional information contact OMJ Center at (740) 333-5115, Ext. 5685 in Fayette County.

Tooling U-SME

Southern State, a regional leader in workforce training, has partnered with Tooling U-SME, the industry leader in online manufacturing training, to bring the advantages of online education to workforce training. As stand-alone curriculum, or used within an instructor-led program, online training can deliver measurable, high-impact results.

Available training areas include:

- Manufacturing Awareness
- Stamping, Forming & Fabricating
- Maintenance
- Engineering
- Machining
- Composites Processing
- Welding
- Plastics Processing
- Assembly/Final Stage Processes

For information, contact the Workforce Development and Community Services Dean at (937) 382-6645 or (800) 628-7722, Ext. 4510.

Academic Programs

Transfer Module Requirements

The Transfer Module at Southern State Community College (effective Autumn Quarter 1991) consists of 36 semester credit hours of introductory courses in: (QJOLVK &RPSRVLWLRQ 0DWKHPDWLFV $SSOLHG +XPDQLWLHV Social and Behavioral Sciences, and Natural and Physical Sciences. Students should follow these directions in selecting courses for the Transfer Module:

1. Select minimum requirements from introductory courses following the instructions provided in each section.
2. Complete the required minimum hours of the Transfer Module from the remaining courses on this list.

NOTE: Be sure to check with an academic advisor to assure the courses selected are the most appropriate for WKH PDMRU DQG WKH WUDQVIHU FROOHJH RU XQLYHUVLW\ VHOHFW

WRITTEN & ORAL COMMUNICATIONS
(9 semester hours)

ENGL 1101	English Composition I (3)
ENGL 1102	English Composition II (3)
COMM 1115	Fundamentals of Effective Speech (3)

(This course is in addition to English Composition and does not replace nor can it be substituted for written composition courses.)

MATHEMATICS
(Select a minimum of 3 semester hours)

MATH 1124	Finite Math (3)
MATH 1141	College Algebra (4)
MATH 1142	College Trigonometry (4)
MATH 1160	Statistical Concepts (3)
MATH 2221	Calculus I (5)
MATH 2222	Calculus II (5)
MATH 2223	Calculus III (4)
MATH 2250	Linear Algebra (4)
MATH 2281	Introductory Statistics (3)

ARTS/HUMANITIES
(Select 6 semester hours from at least two areas)
English

ENGL 2201	Introduction to Literature (3)
ENGL 2202	The Great American Novel (1925-Present) (3)
ENGL 2207	Women's Literature (3)
ENGL 2217	Readings in Early British Literature (3)
ENGL 2218	Readings in Later British Literature (3)
ENGL 2230	American Literature to 1865 (3)
ENGL 2235	American Literature after 1865 (3)
ENGL 2236	Comtemporary World Literature: The Novel (1945 to present) (3)
ENGL 2240	Introduction to Films (3)
ENGL 2241	Film History (3)
ENGL 2246	Classical and World Mythology (3)
ENGL 2247	Critical & Cultural Approaches to the Fairytale (3)

Philosoph3)

Technical Programs

Technical education is designed to provide thorough career training at the technician level. The two-year DVVRFLDWH GHJUHH SURJUDPV H[SRVH VWXGHQWV WR LQWHQVLYH SUDFWLFDO H[SHULHQFH DQG VNLOO GHYHORSPHQW L WKH ÀHOG WKH\ FKRRVH WR VWXG\ 7KH FHUWLÀFDWH SURJUDPV are aimed at giving students a compact but thorough NQRZOHGJH LQ D VSHFLÀHG ÀHOG 7HFKQLFDO RIIHULQJV DUH tailored to meet the career interests and employment needs of persons in the communities served by Southern State Community College.

These degrees are awarded for successful completion of program requirements in a specialized degree program aimed at preparing a student for entry LQWR D VSHFLÀF RFFXSDWLRQ

Associate of Applied Business

429 Business Management
429D Accounting

Associate of Applied Science

430 Nursing
435 Human & Social Services
435A Human & Social Services: Chemical Dependency
455B Computer Technology
460C Mechanical Design Technology
470A Electro-Mechanical Engineering
470G Engineering: Aviation Maintenance
485 Early Childhood Education
486 Paraprofessional Education
492 Medical Assisting
496A Law Enforcement

Associate of Technical Studies

410 Associate of Technical Studies

&HUWLÀFDWH 3URJUDPV

7KHVH FHUWLÀFDWHV DUH DZD[redacted]
FRPSOHWLRQ RI WKH FHUWLÀF[redacted]HG WR give students a compact but thorough knowledge for WKHVH ÀHOGV

429G Accounting
432 Practical Nursing
470I Aviation Airframe
470J Aviation Powerplant
492B Phlebotomy
492E Medical Assistant Technology

Career Enhancement Programs

- Real Estate
  ‡ 0LFURVRIW 2ÀFH 6SHFLDOLVW

Associate of Arts Degree

Two-year Degree Program Total Credits: 60

General Education Distribution Requirements

Associate of Arts Degree

7R UHFHLYH DQ $VVRFLDWH RI $UWV 'HJUHH D VWXGHQW PXVW FRPSOHW
7KH 66&& 7UDQVIHU 0RGXOH VHPHVWHU FUHGLW KRXUV PXVW E

2. A minimum total of 60 non-developmental education semester credit hours must be successfully completed.
3. Course work must be distributed in the following manner. In all cases, courses taken to satisfy the Transfer Module may be included in these totals.

A. Written & Oral Communications
9 semester hours
- ENGL 1101
- ENGL 1102
- COMM 1115

B. Social Sciences
9 semester hours (Courses from at least 2 areas)
- Economics
- Sociology

Associate of Arts Degree

Concentration Pathways

Associate of Arts – Concentration Pathways

The concentrations listed below are academic pathways within the Associate of Arts Degree. For example, a stude
who is planning to transfer to a four-year institution for Business Management may be interested in pursuing a con
Management. Students must meet all requirements for the Associate of Arts Degree and Transfer Module to qualify
for a concetration.

[redacted]

- Health and Physical Education

HPER 1101 Intro. to Sport & Kinesiology
HPER 1195 Fitness & Wellness for Life
HPER 2234 Personal Health or (three activitiy courses)
- HPER 1106
- HPER 1127
- HPER 2217

[redacted]

- Real Estate

REST 1171 Principles of Real Estate
REST 1173 Real Estate Law
REST 2275 Real Estate Finance & Appraisal

[redacted]

Associate of Science Degree

Two-year Degree Program Total Credits: 60

Associate of Science Degree

7R UHFHLYH DQ $VVRFLDWH RI 6FLHQFH 'HJUHH D VWXGHQW PXVW FRPSO
lines:

7KH 66&& 7UDQVIHU 0RGXOH VHPHVWHU FUHGLW KRXUV PXVW E

2. A total of 60 non-developmental education semester credit hours of must be successfully completed.
3. Course work must be distributed in the following manner. In all cases, courses taken to satisfy the Transfer Module may be included in these totals.

A. Written and Oral Communications
9 semester hours
- ENGL 1101
- ENGL 1102
- COMM 1115

B. Social Sciences
9 semester hours (Courses from at least 2 areas)
- Economics
- Sociology
- Psychology
- History
- Political Science

C. Science and Mathematics
14 semester hours Courses from 1 and 2 (at least one course from category 1 and two courses from category 2)
1. Mathematics - 1141,1142, 2221, 2222, 2223, 2230
Other math courses will not satisfy this requirement.
2. Science - Biology 1101,1102, 1104, 1105, 2205, 2206, 2210
& K H P\L V W U
3 K\V L F D O 6 F L H Q F H
Other science courses will not satisfy this requirement.

D. Arts and Humanities
9 semester hours (Courses from at least two areas)
- Literature
- Film
- Fine Arts
- Philosophy
- Theater
- Foreign Language

E. Electives - At least 19 semester hours

6WXGHQWV ZLWK VSHFLÀF EDFFDODXUHDWH JRDOV VKRXOG PHHW WKH $V
approved by an advisor at the receiving
institution.

Associate of Science Degree

Concentration Pathways

Associate of Science – Concentration Pathways

7KH FRQFHQWUDWLRQV OLVWHG EHORZ DUH DFDGHPLF IRFXV SDWK
a student who is planning to transfer to a four-year institution for Engineering may be interested in pursuing a con
centration in Mathematics. Students must meet all requirements for the Associate of Science Degree and Transfer
Module to qualify for a concetration.

[redacted]

[redacted]

• Forensic Biotechnology

Recommended for students interested in Crime Scene Investigation, Law Enforcement, and Criminal Investigati

BTNL 1110	Intro to Biotechnology & Laboratory Science
BTNL 1120	Intermediate Biotechnology & Laboratory Science
CJUS 2233	Criminal Investiagtion
CJUS 2245	Crime Scene Investigation

[redacted]

LFLQH

• Mathematics

MATH 2222	Calculus II
MATH 2223	Calculus III
MATH 2230	Differential Equations
MATH 2250	Linear Algebra

Business Management | Real Estate Broker - 429

Associate of Applied Business Degree Total Credits: 60

Nature of the Profession: Managerial personnel oversee, direct and plan the work of others as well as determine business policy. Entry-level positions are either supervisory or trainee in nature. Supervisors are the largest group and they direct workers' activities in such areas as sales, production, accounting, and purchasing.

Related Job Titles: 6HYHUDO MREV UHODWHG WR WKH PDQDJHPHQW ÀHOG DUH 5HWDLO 'HSDUWPHQW 0DQDJHU 3XUFKDVLQJ 0DQDJHU 5HVWDXUDQW +RWHO RU 0RWHO 0DQDJHU &UHGLW 0DQDJHU DQG 0DQDJHU 7UDLQHH

COURSES		CREDITS
Fall Semester		
ACCT 1101	Principles of Financial Accounting	3
BADM 2206	Principles of Management & Organizational Behavior	3
BADM 2251	Business Law I	3
& 6 & ,	([F H O	
ENGL 1101	English Composition I	3
Spring Semester		
ACCT 1102	Principles of Managerial Accounting	3
BADM 2252	Business Law II	3
BADM 2272	Business Communications	3
ENGL 1102	English Composition II	3
MATH 1124	Finite Math	3

Accounting Major - 429D

Associate of Applied Business Degree

Total Credits: 60

Nature of the Profession: Accounting personnel compile and analyze business records. They

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Nursing - 430

Associate of Applied Science Degree — Total Credits: 65

Nature of the Profession: The registered nurse (RN) provides patient care due to illness or desire to P D L Q W D L Q K H D O W K 7 K H 5 1 V F R S H L V G H À Q H G by the Ohio Nurse Practice Act. RNs practice nursing in a wide range of settings including hospitals, schools, work sites, and patient's homes. Multiple advanced degrees are offered at various universities.

Program Design:The program is accredited by the Accreditation Commission for Education in Nursing, Inc., 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326 (404-975-5000) and has full approval of the Ohio Board of Nursing. The program is designed to be completed in four semesters.

Admission Criteria: Admission to the nursing program is a competitive and selective process. The Associate Degree Nursing Program Information Packet describes the application process and documentation required to support entry into the ADN Program. The Nursing Transition Program Information Packet is available to guide practicing LPNs to apply to the Associate Degree Nursing Program. The Associate Degree Nursing Program and Nursing Transition Program Information Packets are available at all Southern State campuses or at:
Z Z Z V V F F H G X D F D G H P L F V D V V R S U R J U D P V

Non-nursing courses may be completed prior to entry into the program or during the required semester of the nursing program. Please note this may reduce the amount of Financial Aid you receive each term.

Incomplete applications will not be considered. It is the responsibility of the applicant to be sure the required information is V X E P L W W H G W R W K H Q X U V L Q J P U R J U D P H

COURSES		CREDITS
Fall Semester		
BIOL 2205	Anatomy and Physiology I	4
MATH 1135	Allied Health Mathematics	3
NRSG 1050	Intro. to Nursing Practice	2
NRSG 1200	Pathophysiology	2
NRSG 1500	Nursing Concepts I: Normal Findings	5
Spring Semester		
BIOL 2206	Anatomy & Physiology II	4
ENGL 1101	English Composition I	3
NRSG 1300	Pharmacology	2
NRSG 1600	Nursing Concepts II: Wellness & Basic Chronic Conditions	6
PSYC 1111	Life Span Human Dev.	3
Fall Semester		
ENGL 1102	English Composition II	3
NRSG 2300	Concepts of Maternal and Child Nursing Care	5
NRSG 2500	Nursing Concepts III: Acute & Chronic Conditions	5
SOCI 1170	Introduction to Sociology	3
Spring Semester		
BIOL 2210	Microbiology	4
NRSG 1107	Ethics in Nursing Practice	2
NRSG 2400	Mental Health Nursing	2
NRSG 2600	Nursing Concepts IV: & R P S O H [+ L J K H U $ F X L W \ Conditions	4
NRSG 2800	Nursing Capstone	3
	Program Total	65

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Other recommended courses are: CHEM 1124, COMM 1115, any F R X U V H Z L W K) 1 $ 5 S U H À [+ 3 (5 0 $ 6 7 0 $ 7 + D Q G 3 6 < & , I S U H S D U L Q J I R U % 6 1 F R P S O H W L R Q S O H D V H contact school of choice for program requirements.

Practical Nursing - 432

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Total Credits: 35

Nature of the Profession: The licensed practical nurse (LPN) provides patient care due to illness or desire to maintain health. The LPN scope of practice LV GHÀQHG E\ WKH 2KLR 1XUVH 3UDFWLFH $FW 7KH /31 provides care at the direction of a licensed physician, dentist, podiatrist, optometrist, chiropractor, or registered nurse. The majority of LPNs work in long term care and community organizations.

Program Design: The Practical Nursing Program LV D WKUHH VHPHVWHU FHUWLÀFDWH SURJUDP FRQVLVWLQJ OHFWXUH ODE DQG FOLQLFDO H[SHULHQFHV GHVLJQHG WR SUHSDUH the graduate to be eligible to complete the licensure H[DPLQDWLRQ 1&/(; 31 WR -EHFRPH D /LFHQVHG 3UDFtical Nurse. The program has full approval of the Ohio Board of Nursing.

Admission Criteria: Admission to the nursing programs is a competitive and selective process. The Practical Nursing Program Information Packet describes the application process and documentation required to support entry into the Practical Nursing Program. The Practical Nursing Program Information Packet is available at all Southern State campuses or at ZZZ VVFF HGX DFDGHPLFV FHUWLÀFDWH SUDFWLFDO QXUVLQJ shtml

Non-nursing courses may be completed prior to entry into the program or during the required semester of the nursing program. Please note this may reduce the amount of Financial Aid you receive each term.

Incomplete applications will not be considered. It is the responsibility of the applicant to be sure the required information is submitted to the nursing RIÀFH

Other recommended courses include: BIOL 2210, CHEM 1124, COMM 1115, ENGL 1102, and MAST 1115, and PSYC 1111.

COURSES		CREDITS
Spring Semester		
BIOL 2205	Anatomy and Physiology I	4
MATH 1135	Allied Health Mathematics	3
PRAC 1200	Pathophysiology	2
PRAC 1500	Practical Nursing Concepts I	5
Summer Semester		
BIOL 2206	Anatomy and Physiology II	4
PRAC 1300	Pharmacology	2
PRAC 1600	Practical Nursing Concepts II	5
Fall Semester		
ENGL 1101	English Composition I	3
PRAC 1700	Practical Nursing Concepts III	7
Program Total		35

Human and Social Services - 435

Associate of Applied Science Degree

Total Credits: 64

Nature of the Profession:

Chemical Dependency Major - 435A

Human and Social Services - Associate of Applied Science Degree Total Credits: 64

Nature of of the Profession:

7KH +XPDQ DQG 6RFLDO 6HUYLFHV &KHPLFDO 'HSHQGHQF\ 0DMRU is designed to prepare students for careers in case management and counseling of chemically dependent individuals and their families. Students are prepared for employment in entry level positions in a variety of settings including therapeutic communities, rehabilitation centers, inpatient facilities, residential programs, outpatient clinics, PHQWDO KHDOWK FHQWHUV GHWR[XQLWV DQG RWKHU RUJDQL]DWLRQV focusing on addictions treatment, education, or prevention. They may organize and lead group activities, assist clients in need of emotional support or crisis intervention, or they may monitor and keep case records on clients and report progress to supervisors. The amount of responsibility and supervision WKH\ DUH JLYHQ YDULHV D JUHDW GHDO DV GR DFWXDO MRE GXWLHV

Related Job Titles:

Case Manager, Caseworker, Chemical Dependency Counselor, Social Work Assistant, Home Visitor, Residential Treatment Facility Associate, Addictions Educator, Intake Specialist.

Program Design:

The program provides students with a foundation in social and

Mechancial Design Technology - 460C

Associate of Applied Science Degree Total Credits: 64

Nature of the Profession: Designers prepare detailed drawings on computer aided drafting (CAD) systems. Drawings are made on a video screen and might never be placed on paper. These systems can save time from routine drafting work and permit design variations to be easily prepared, with consideration given to tooling and manufacturing.

Related Job Titles: Job titles related to computer assisted design include Architect, Engineering Technician, Landscape Architect, Surveyor, and all product design and manufacturing technicians.

COURSES		CREDITS
Fall Semester		
ENDS 1140	Introduction to Engineering Graphics	
ENDS 1100	Intro to Engineering	2
ENGL 1101	English Composition I	3
EENG 1105	DC Circuits & Devices	3
MATH 1120	Technical Mathematics	3
Spring Semester		
ENDS 2230	Advanced 2D AutoCAD	3
ENDS 2233	Computer Aided Manufacturing	3
COMM 1115	Fundamentals of Effective Speech	3
PHYS 2201	General Physics	4
PHYS 2211	General Physics Lab	1
ENGL 2205	Technical Report Writing	3
Fall Semester		
ENDS 2201	Engineering Mechanics: Statics	3
ENDS 2205	Hydraulics & Pneumatics	3
	Management & Product Design	3
ENDS 2219	Tool Design & Manufacturing	3
ENDS 2231	3D AutoCAD	3
Spring Semester		
ENDS 2232	Introduction to SolidWorks	3
ENDS 2203	Strength of Materials	3
ENDS 2261	Manufacturing Materials and Processes	3
	General Elective	3
Program Total		64