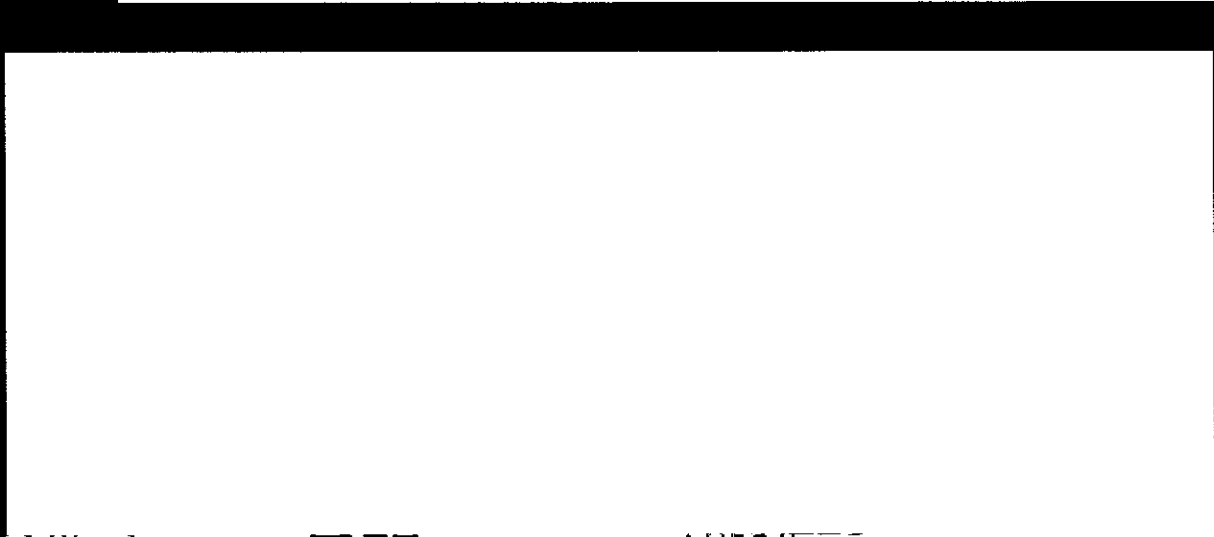




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SOUTHERN STATE COMMUNITY COLLEGE  
MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES  
January 10, 2007

The Southern State Community College Board of Trustees' meeting was held in the Board Room on the Central Campus of Southern State Community College on Wednesday, January 10, 2007.

Call to Order and Roll Call

1.628 01/10/07 11:14 AM 1.628 01/10/07 11:14 AM

Monitoring Confirmation

*President's Report.* In addition to his attached written report (Attachment A), Dr. Dukes gave an update on Winter Quarter enrollment, which at this time seems to be up more than anticipated. Lastly, this being his last Board Meeting, Dr. Dukes thanked the Board for the opportunity to serve as President of Southern State Community College.

College.

*Treasurer's Report.* In addition to his attached written report (Attachment B), Mr. Buck distributed bid tabs (Attachment C) for the South Campus Cafeteria Renovation Project and recommended the Board approve:

1. Comprehensive Facilities Services for the construction.
2. Bushong Restaurant Equipment for the equipment.

Mr. Mongold moved and Mr. Shell seconded that the bids for the South Campus Cafeteria Renovation Project be approved as presented. Roll Call Vote was as follows:

Yes, South Campus Renovation Project Bids

Ms. Griffin

Mr. Hall

Mr. Herdman

Mr. Mongold



Vice Chairman Ward reported that negotiations were successful with Sherry Stout; therefore, on February 1, 2007, she will be the President of Southern State Community College.

~~Mr. A. [redacted] and Mr. Ward reported that the Board of Trustees authorize a \$5000~~

bonus to Dr. Dukes in appreciation for the job he has done as President. Roll Call Vote was as follows:

Yes, Bonus for Dr. Dukes

Ms. Ayres

Ms. Griffiths

Mr. Hall

Mr. Herdman

Mr. Mongold

Mr. Ryan

Mr. Shell

Mr. Ward

SOUTHERN STATE COMMUNITY COLLEGE

AGENDA ITEM IV.A—PRESIDENT'S REPORT  
December 2006 Update  
January 2007 Report

Board of Trustees  
January 10, 2007, Meeting

*Memorandum*

To: SSCC Board of Trustees  
From: Dr. Lawrence N. Dukes, President  
Date: December 13, 2006  
Subject: President's Update for December 2006

Enrollment Update

With approximately 95 percent of the anticipated winter quarter enrollment currently  
[REDACTED] it is projected that we should maintain a small increase over the previous fiscal

much relieved that she intended to continue that program into the future. Dan related how he had always hoped that his high school could have a relationship with the college



out as envisioned in this report. I apologize for the amount of reading included with this update but these are items that are very important to the future of Southern State.

### Compact 2012 Briefing Summary

At the most recent meeting of community college presidents, our meeting was shortened


in order to accommodate a luncheon with members of the Board of Regents and some of

legislation that would encompass the next five years. The attached summary indicates


**Center for Business and Industry- November 2006**

**INTERMEDIATE CAPITAL COMPANIES** We delivered 8 hours of training in Intermediate


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MS Excel to associates at Liberty Savings Bank in Wilmington this month.

**TECHNICAL OR CUSTOMER SERVICES** Four 2 hour classes were held in the training

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Attachment Page 2

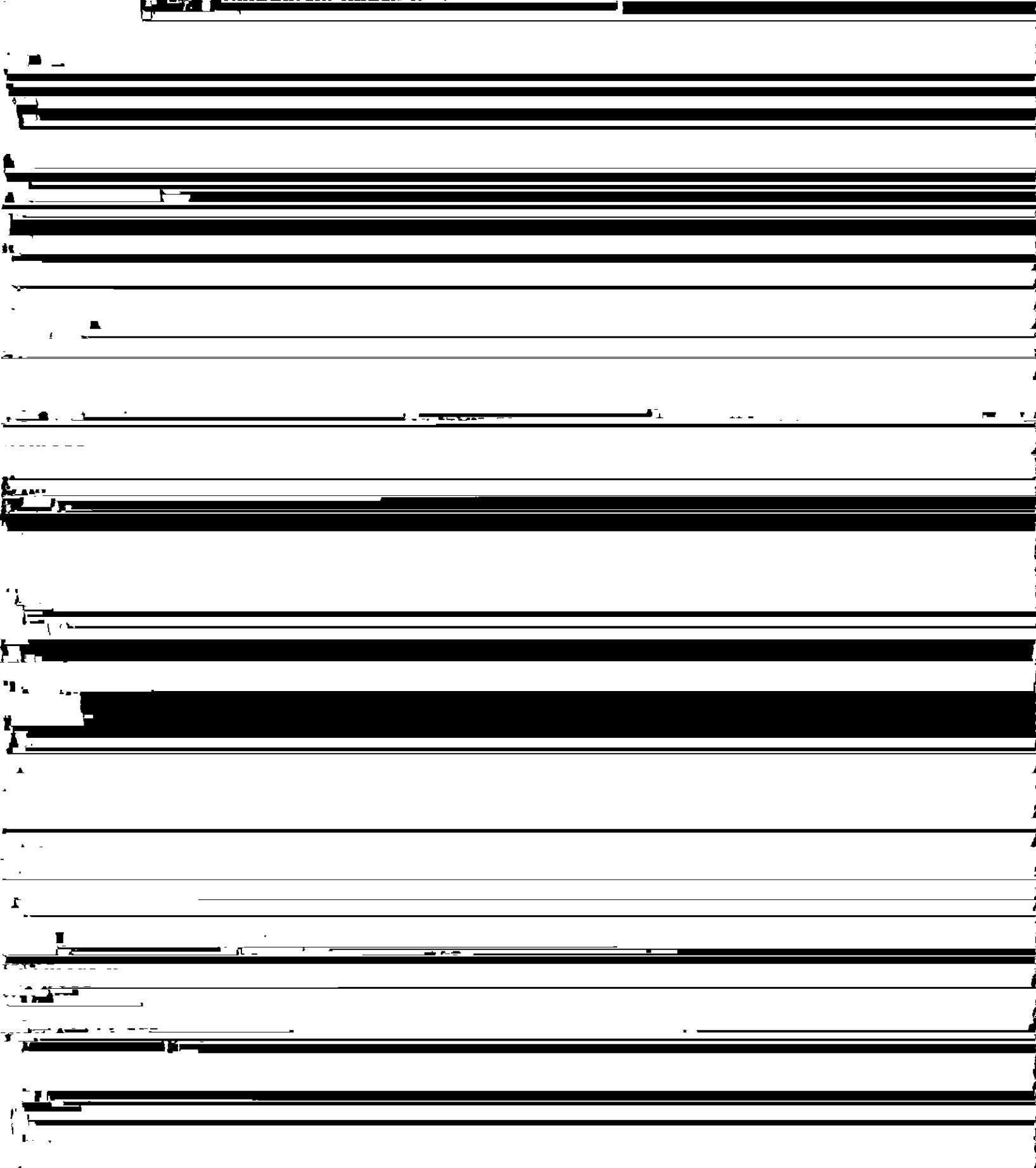
Our hiring for the manager of the Highland County One-Stop is nearing completion. Once that position is filled, the manager will be able to assist in selection of the other two positions (one of which is a part-time). We are pleased that we received over 60



## **NEWS RELEASE**

**BUSINESS TRAINING CENTER**  
**"WHERE SMALL BUSINESSES ARE *BIG* BUSINESS!"**

**Southern State Community College and is dedicated to helping  
area businesses improve their quality, productivity, and training**



Attachment Page 5



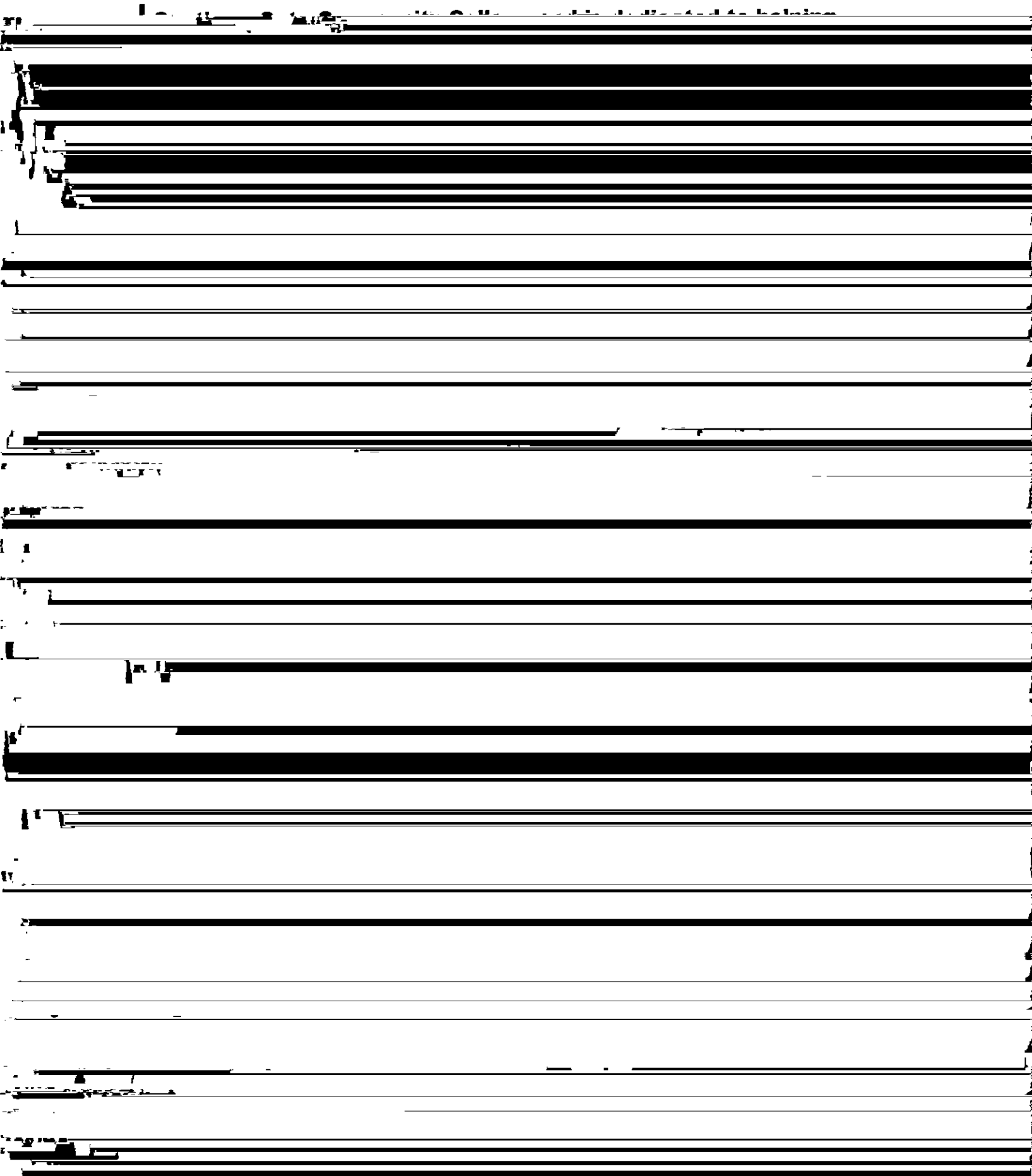
## **NEWS RELEASE**

**BUSINESS TRAINING CENTER**

**DATE: November 30, 2006**

**CONTACT: Russ Brewer**

**TELEPHONE: 937.544.4912**



**OHIO WORKFORCE EDUCATION AND TRAINING  
ADVISORY COUNCIL**

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**Recommendations for Focusing and Aligning  
Ohio's Workforce Education and Training System**

***Executive Summary***

*"Ohio must take action to build systemic alignment of Ohio's adult career centers, community and technical colleges, and university regional campuses in order to create a responsive system that: enables students to effectively gain the skills and knowledge needed to be competitive in the workplace, links workforce education strongly to the economic needs of the state and its regions, and meets employer expectations for preparing workers to be productive assets to the enterprise."*

With these words, Governor Bob Taft provided a vision for Ohio's 21st century

on July 10, 2006, he established the Ohio Workforce Education and Training Advisory Council (OWETAC), composed of representatives of the workforce education and training system and of the business community, as well as ex officio members from the



### **The Need for Change**

As Ohio's economy changes, per capita income is declining while businesses are struggling to find qualified workers for the new skilled jobs they are creating. Ohio's educational institutions and programs are increasingly challenged as they seek to

to *comprehensively* track student transitions between the career centers and colleges and into the workforce presents barriers to obtaining information that will drive improvements in the services offered and allow leveraging of resources. For example, the number of students matriculating from the 55 adult career centers into community and technical colleges and the percentage of those students requiring developmental education courses are unknown.

**Recommendation:** The council recommends adopting a core set of progress indicators

Attachment Page 10

... records/transcripts. It is further recommended that where

Of the multiple education programs currently reside in two major state

and

disadvantaged populations. The Council believes

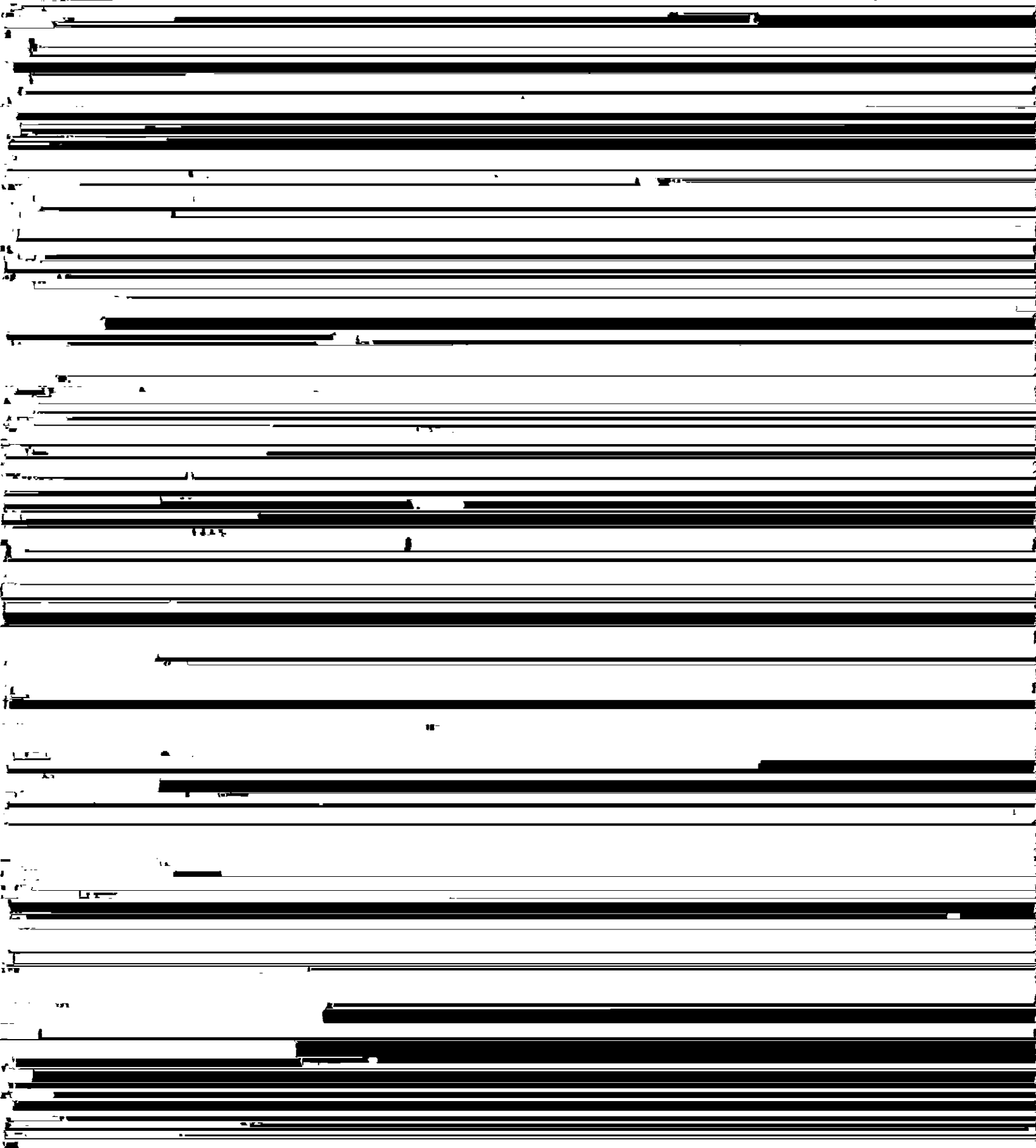
[REDACTED]

fashion and to ensure that leadership, funding, policies, program development, and performance metrics for workforce education and training are focused on the goals of increasing levels of educational attainment among Ohio adults, supporting the efforts of Ohio employers to create and fill skilled positions, and promoting regional and statewide economic development.

Toward that end the council recommends the following changes:

*a) Place Ohio's 55 Adult Career Centers, currently housed within the Ohio Department of Education, under the auspices of a restructured Ohio Board of Regents*

The restructuring of the current Board of Regents would reflect the changing landscape of the economy by placing greater emphasis on workforce education and training. Such dynamic changes would include the expansion of the current nine-member Board of Regents to thirteen with the four new members representing business and labor and providing workforce expertise. It also would include the appointment of a Vice



Current Nine member Board of Regents expanded to 13



# Compact 2012 Briefing Summary

## I. What is Compact 2012?

In recent decades Ohio has lost ground to states and nations in which  
knowledge is driving innovation, the creation of new jobs, and increased

sufficient for higher education to simply *reveal* its priorities; it must build them together with the public.

## II. What Are the Possible Elements of a Compact?

- **Affordability** One thing that will certainly be a part of the Compact is a plan to ensure that the price that Ohio students and families pay for higher education is as low as possible. We use "price" instead of tuition since what people pay is really tuition minus financial aid. Affordability has many other aspects, and this is certain to be a complicated area.
- **STEM<sup>2</sup>** We will want to find ways to address the issue of getting more students and students with varied backgrounds into the study of STEM disciplines, starting perhaps as early as middle school levels. We will ~~build on the ideas being considered by the Higher~~

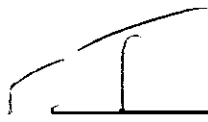
- **Access** Ohio's colleges and universities will need to work together to sharply improve access to higher education, including for adults and those who have never considered college as an option. We do not need to start from scratch. Ohio can build on existing initiatives such as the Ohio College Access Network to bring higher levels of learning to all residents. State political leaders can play a key role in this effort

and well-trained workforce, one that is agile and adaptable to new jobs, is a centerpiece of economic development. It is important for Ohio's workforce system to have clear student and career pathways, be affordable, and build student confidence by breaking down educational achievement into doable "chunks." Ohio must be more competitive in this critical area.

- **Research** University research is a powerful engine of economic development: Ohio's universities carry out \$1.3 billion per year of research, primarily from federal and industrial sources. These expenditures support 41,000 jobs and also undergird the attraction and retention of businesses as well as the startup of new ventures.
- **Financial Support** Assistance will be needed in both the operating and capital budgets. The state needs to understand the value that stable financing offers to effective and efficient institutional management.

IV. Conclusion

A compact is not a contract. Given the complexity of the environment, things



[The main body of the page is almost entirely obscured by heavy black redaction bars.]

- Create performance measures, funding strategies, and incentives for helping students overcome obstacles to success. Rewards will focus on program completion for at risk students. (This concept has been put forward by the Higher Education Funding Study Council, or HEFSC, and Regents as the Two-Year College Success Challenge. See separate item below.)

the funding and structure of the workforce education and

**Leaders in the Production of STEM<sup>2</sup> Graduates**

The role of community colleges in STEM<sup>2</sup> disciplines are multidimensional. They establish educational pathways and career ladders for students interested in STEM<sup>2</sup> baccalaureates, as well as serve as the primary source of associate degree graduates in these technical fields. Five Ohio community colleges rank among the nation's top 50 associate degree producers in both engineering-related technologies and the allied health professions and clinical services, such as registered nursing. The new STEM<sup>2</sup> Challenge item recommended by the Regents appropriately

Larry Dukes

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**From:** loweryarlene@tds.net  
**Sent:** Sunday, December 03, 2006 8:06 PM  
**To:** Larry Dukes  
**Subject:** Thank you!

Dear Dr. Dukes,

I am Arlene M. Lowery, a Filipino resident alien and a student of your school in your pre-nursing program. I am sending this e-mail to congratulate you for having a very good staff and faculty. The very first time I came and talked with Ms. Wendy Johnson, I knew this is the school for me. Your student services is excellent. Cindy Bloom is one lady who works hard for every student who comes with questions. I feel I am important all the time. The more I feel the same in all the classes I attended. My teachers in

11/11/06 - 11/11/06 - 11/11/06 (Organic Chem)





*Southern State*

*Memorandum*

To: SSCC Board of Trustees  
From: Dr. Lawrence N. Dukes, President

April 4, 1997

our daycare staff. These changes are estimated at costing approximately \$10,000 for the last six months of the fiscal year which will undoubtedly impact the bottom line somewhat for that operation. We may need to consider raising the rate for daycare services next year to accommodate the increased salary expenditures. It is also important to note that 40 percent of the users of the Daycare Center are now Southern State students which is up from approximately 30 percent in previous years. This is obviously a very positive direction for the college.

#### Fayette County Grant

I have included with this Report a recent article from the *Wilmington News Journal* (Attachment Pages 2 and 3) which tells the story of an Ohio grant to Fayette County of \$4.3 million to help pay for infrastructure cost to create a job-ready site in that county. As you read the article, you will note that since Fayette County made the short list for the new Toyota Plant it has been determined that this may be a potentially valuable site

It is even more desirable to companies who may be

preparing a recommendation that would provide greater flexibility in the PSEO admission process which should address the issue.

File: [redacted] - January 10 for my final Board Meeting

Attachments

**Center for Business and Industry- December 2006**

**Kautex-Textron-** CBI completed the 40 hour Leadership Development training with 12



# WILMINGTON News Journal ONLINE

Wednesday, December 27, 2006

## I-71 mega site gets grant

Wednesday, December 27, 2006

The state of Ohio awarded Fayette County a \$4.3 million grant to help pay infrastructure costs to create a job-ready site in hopes of attracting a mega-manufacturing operation. The site in Fayette County is only about 10 miles south of the Clinton County line on land near Interstate 71.

operations of at least 1,000 acres, technical center/research laboratories, manufacturing operations of at least 200 acres, existing industrial buildings, and "smart" office complexes.



To: Dr. Dukes, President  
Sherry Stout, Academic Vice President

CC: Ryan McCall, Dean of Student Services  
Sharon Purvis, Registrar

From: Nicole Roades, Dean of Assessment and Planning

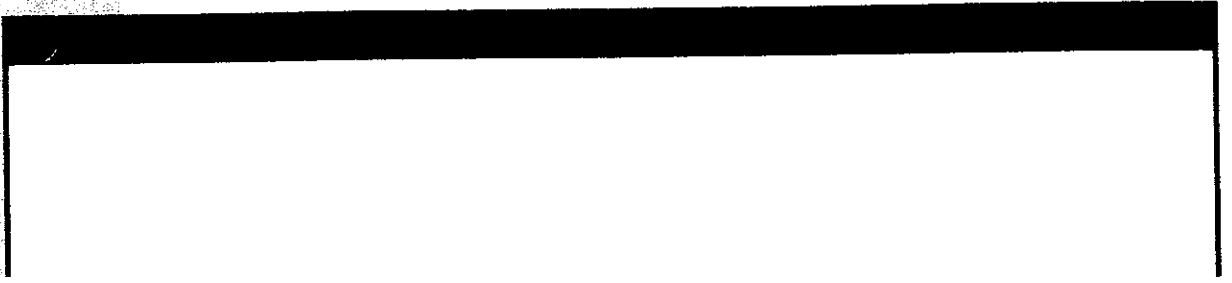
Date: January 4, 2007

Re: *DFE Pilot (2006)*

*History:*



ILLEGE





11/15/2006

MEMORANDUM TO: Dr. Lawrence Dukes, President  
The Board of Trustees

James Dukes, Vice President, Business and Finance  
[Redacted]

SUBJECT: November 30, 2006 Financial Reports

Please review the accompanying Financial Reports. The final numbers for this fiscal

07 -----  
 11/30/05  
 Y-T-D

06 -----  
 % OF  
 BUDGET

05 -----  
 JAL  
 NGE

04 -----  
 ANNUAL  
 % CHG

1,600 41.6% 1,927,670 73,930 3.8%  
 3,339 66.2% 4,143,685 22,654 7.8%  
 4,518 48.3% 404,516 2 0.0%  
 0,564 57.5% 82,056 18,508 22.6%  
 3,021 55.5% 6,557,927 15,094 6.3%

4,491 36.3% 2,117,628 46,863 6.9%  
 0 0.0% 28 (28) -100.0%  
 1,417 60.9% 6,900 14,517 210.4%  
 5,778 46.3% 733,163 42,615 5.8%  
 4,084 44.6% 658,567 5,517 0.8%  
 3,681 41.9% 598,289 35,392 5.9%  
 2,770 43.7% 547,078 75,692 13.8%  
 7,752 75.1% 189,493 28,259 14.9%  
 19,973 41.0% 4,851,146 848,827 7.2%  
 3,048 1,706,781 66,267 3.9%

3,048 1,706,781 66,267 3.9%  
 =====  
 =====

PLANT FUND      AGENCY FUND

12,078      42,746

704,922  
16,996,217

17,713,217      42,746

2,690,295

15,022,922      42,746

17,713,217      42,746

30  
72  
99  
25  
76  
0  
'47  
122  
'17  
'18  
506

274  
311  
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0  
319  
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348)  
391  
383  
322  
754  
506

9 0 3 8 7 0 3 4 4

34 0 30 38 38 31 30 7

38 35 0 33

11

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CCS CONT. ED

682,469 11,431  
(5,381) 0  
384,416 6,064

292,672 5,367

33,980 1,736

80,982 40  
6,244 85  
2,113  
5,477  
1,215

35,138  
9,511

472 122

66,336  
93,809

335,277 1,983

(42,605) 3,384  
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89

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96

92

98  
=====

DESCRIPTION	
PROFESSIONAL FEES	1.60
PHOTO SHOOT	0.00
EQUIPMENT REPAIR	19.11
TRAVEL TIES	0.28
TRAVEL FEES	0.00
TRANSPORTANCE	7.00
RENTAL TENANCE	7.50
PROFESSIONAL FEES	22.48
EQUIPMENT RENTAL	4.81
EQUIPMENT REPAIR	7.04
TRAVEL TIES	0.05
PRINCIPAL & INTEREST	55.00

14.87

COLLEGE  
MENTS - EXHIBIT 6 OF 6

DONOR	CHECK AMOUNT	DESC T ON
STATE	\$59,709.00	SCHOLARSHIP
STATE	\$847.95	SCHOLARSHIP
STATE	\$1,000.00	SCHOLARSHIP

-----  
\$61,556.95  
=====



9,447

1,447

3,618

2,512

=====

1,350

9,723

1,439

2,512

2,512

=====

THE COMMUNITY COLLEGE FOUNDATION

REPORT  
 NOVEMBER 30, 2006 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SSCC	CURRENT FUND BALANCE	CURRENT FUND BALANCE
RESTRICTED:					
Scholarship Fund	-	1,244	(167)	16,261	19,338
Endowment Fund	(482)	2,095	-	29,148	30,761
	60	2,979	(334)	44,841	47,486
	-	1,001	(167)	10,924	11,818
	-	878	(667)	10,715	10,927
	-	879	(500)	9,446	9,825
	-	20,360	(11,000)	195,056	204,416
	-	202	-	6,188	6,400
Scholarship Fund	-	149	(333)	10,108	9,924
Scholarship Fund	-	967	-	11,653	12,620
	-	1,136	(167)	12,818	13,787
Scholarship Fund	-	944	(167)	13,388	14,165
John B. C. R. W. Fund	-	2,041	(334)	26,650	28,357
Seipelt Fund	5,442	1,016	(834)	33,142	38,766
	-	8,375	(1,503)	160,898	167,770
James KFC Fund	-	290	(200)	6,195	6,285
Local Fund	-	1,826	-	23,086	24,912
Tip Fund	-	1,161	(334)	20,310	21,137
Seed Fund	-	0	(37,810)	1,320,936	1,283,126
Family Scholarship Fund	-	-	(167)	13,754	13,587
Gifts	25	1,778	(2,500)	144,501	143,804
	5,584	-	(7,200)	96,210	94,594
Scholarship Fund	-	-	(334)	22,566	22,232
Memorial Fund	-	-	-	13,423	13,423
Memorial Fund	-	-	1,433	5,025	6,458
Memorial Scholarship Fund	-	-	(334)	2,284	1,950
De Dukes Fund	23,571	-	10,000	-	33,571
<b>SUBTOTAL</b>	<b>34,200</b>	<b>49,322</b>	<b>(53,619)</b>	<b>2,261,536</b>	<b>2,291,439</b>
RESTRICTED:					
Legacy Fund	-	-	-	3,229	3,229
J. Fund	-	-	(3,707)	30,510	26,803
Fund	-	-	-	133	133
Warner Fund	5,000	-	(1,503)	8,267	11,764
Foundation Fund	500	-	(1,955)	8,896	7,441
Capital Improvement	-	-	(7,000)	24,918	17,918
Capital Improvement	3,400	-	(1,700)	7,007	8,707
Capital Improvement	-	-	(750)	1,733	983
Land Schol. Fund	-	-	-	4,745	4,745
Respite of Hope	-	-	(1,000)	9,000	8,000
<b>SUBTOTAL</b>	<b>8,900</b>	<b>-</b>	<b>(17,615)</b>	<b>98,438</b>	<b>89,723</b>
<b>D</b>					
John Fund	16,384	35,632	(19,990)	29,324	61,350
<b>SUBTOTAL</b>	<b>16,384</b>	<b>35,632</b>	<b>(19,990)</b>	<b>29,324</b>	<b>61,350</b>
<b>GRAND TOTAL</b>	<b>59,484</b>	<b>84,954</b>	<b>(91,224)</b>	<b>2,389,298</b>	<b>2,442,512</b>





MEMORANDUM TO:

Dr. Lawrence Dukes, President  
The Board of Trustees

FROM:

James Buck, Vice President Business and Finance

SUBJECT:

December 31 2006 Financial Reports

Please review the accompanying Financial Reports. The report format on exhibit 4 has been modified slightly to provide greater detail. A Proposed Revised Budget has also been attached for your consideration. As mentioned earlier, these revisions are quite minor and represent an adjustment of only .6% (six tenths of one percent). If you have any questions or concerns, please call me at (937) 393-1971.

Thank you.

AGE

EXHIBIT 1 OF 6

2006 (unaudited)

FISCAL 07

UAL GET	12/31/06 Y-T-D	% OF BUDGET
17,137	2,401,920	49.9%
44,699	4,824,115	71.5%
37,184	404,518	48.3%
75,000	116,636	66.6%
<u>74,020</u>	<u>7,747,189</u>	<u>61.6%</u>

FISCAL 06

1/05 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
13,204	88,716	3.8%
171,456	352,659	7.9%
104,516	2	0.0%
97,430	19,206	19.7%
<u>586,606</u>	<u>460,583</u>	<u>6.3%</u>
389,027	3,109	0.1%
30	(30)	-100.0%
7,557	16,240	214.9%
339,341	50,907	6.1%
749,524	6,528	0.9%
399,174	48,785	7.0%
316,110	97,658	15.9%
189,493	28,726	15.2%
<u>790,256</u>	<u>251,923</u>	<u>4.4%</u>
196,350	208,660	13.9%
-	-	-
196,350	208,660	13.9%

LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
11,891		13,003	41,536	3,460,016
				2,558,264
5,805				346,547
				5,805
				404,762
				0
				35,722
		704,922		704,922
	12,318	16,996,217		16,996,217
				12,318
17,696	12,318	17,714,142	41,536	24,524,573
				(18,834)
				3,082
				0
				0
				170,026
				0
				321,641
		2,690,295		2,690,718
				413,383
		15,023,847		15,023,847
17,696	12,318		41,536	5,920,710
17,696	12,318	17,714,142	41,536	24,524,573

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DESCRIPTION

5.77 INVENTORY

1.59 INVENTORY

1.15 SPECIAL EVENT

0.00 POSTAGE

1.61 INVENTORY

1.46 INVENTORY

7.50 INVENTORY

2.50 SIMULATORS

3.46 INVENTORY

3.50 INVENTORY

3.60 INVENTORY

3.00 INVENTORY

4.71 UTILITIES

7.12 INVENTORY

5.03 INVENTORY

3.21 INVENTORY

2.48 PROFESSIONAL SERVICES

4.81 RENTAL

5.73 INVENTORY

0.00 PROFESSIONAL SERVICES

0.23

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CHECK AMOUNT	DESCRIPTION
\$1,000.00	ARSHIP
\$3,596.67	BUILD PROGRAM
\$5,750.00	ARSHIP
\$333.00	ARSHIP
\$333.00	ARSHIP
\$1,000.00	ARSHIP
\$32,493.00	ARSHIP
\$2,000.00	ARSHIP
\$1,000.00	ARSHIP
\$56.22	ARE DONATION
\$500.00	ARSHIP
\$1,500.00	ARSHIP
\$2,500.00	ARSHIP
\$250.00	ARSHIP
=====	
\$52,311.89	
=====	

THE FOUNDATION

1,672,305

663,757  
112,805

776,562  
30,618

2,479,485  
=====

64,453  
86,253  
2,328,779

2,479,485  
2,479,485  
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Southern State Community College  
 South Campus Renovation Project

	Budget	
Associate		
McCarty Associates	\$ 10,000	Funds Released August 14, 2006
Construction		
Comprehensive Facilities Services *	79,255	
Equipment		
Bushong Restaurant Equipment *	23,356	Scheduled for January 22, 2007 Controlling Board
Contingency	3,813	
Project Total	\$ 116,424	

\* Low bids to be approved

ADDENDA

1

✓

✓

[REDACTED]







SOUTHERN STATE COMMUNITY COLLEGE  
 FISCAL YEAR 2006 - 2007  
 GENERAL FUND - PROPOSED REVISED BUDGET

REVENUE					
STATE SUBSIDY	\$	4,797,209	\$	4,817,137	-0.4%
STUDENT FEES		6,810,914	6,744,699		1.0%
GRANTS & CONTRACTS		808,116	837,184		-3.5%
OTHER INCOME		235,000	175,000		34.3%
<b>TOTAL REVENUE</b>		<b>12,651,239</b>	<b>12,574,020</b>		<b>0.6%</b>

EXPENDITURES

INSTRUCTION		6,810,914	6,744,699		1.0%
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RESEARCH		2,600	2,650		-1.9%
COMMUNITY SERVICE		38,959	35,187		10.7%
ACADEMIC SUPPORT		1,742,164	1,677,054		3.9%
STUDENT SERVICES		1,554,164	1,487,054		4.5%